



**DOCUMENT FOR EMPANELMENT OF
CONSULTANTS / CONTRACTORS / SUPPLIERS / VENDORS &
SERVICE PROVIDERS**

**FOR A PERIOD OF THREE YEARS
(Subject to Annual Review of Performance)**

*(Existing empanelled Consultants / Contractors / Suppliers & Vendors /
Service Providers etc. need to apply afresh.)*

LAST DATE TO SUBMIT APPLICATION: 28-04-2026

For details log on to Bank Website <https://karnatakagb.bank.in/> or contact the below mentioned office.

**General Administration Wing
Gandhinagara, Head Office,
Ballari - 583 103**

Phone: 08392-236430/428
email: psitw.premises@kgbk.in

KARNATAKA GRAMEENA BANK
GENERAL ADMINISTRATION WING,
GANDHINAGARA, HEAD OFFICE,
BALLARI - 583103
Phone: 08392-236430/428
email: psitw.premises@kgbk.in

NOTICE INVITING APPLICATIONS FOR EMPANELMENT

OF

CONSULTANTS, CONTRACTORS, SUPPLIERS/VENDORS & SERVICE PROVIDERS

1. Applications are invited in the prescribed format for empanelment of under different categories as mentioned below :

01) Consultants :

- a) Architects
- b) Civil/Structural Engineering Consultants
- c) Electrical Consultants
- d) Electrical/Fire Safety Auditors

02) Contractors :

- a) Civil contractors/Waterproofing works
- b) Electrical contractors
- c) Interior Furnishing contractors
- d) Sign Board contractors
- e) Vehicle hiring contractors

03) Suppliers/ Vendors/Service Providers :

- a) Fire detection alarm suppliers & service providers
- b) Air-conditioners suppliers and service providers
- c) Office furniture/ Modular furniture suppliers
- d) Note Counting/Sorting Machine Suppliers & Service providers
- e) Printing & Stationery Suppliers
- f) Security Printers
- g) UPS & Battery suppliers and service providers
- h) Burglar Alarm systems suppliers and Service providers
- i) Fire Extinguishers suppliers
- j) CCTV Suppliers & Service providers
- k) Security items suppliers
- l) Gold weighing Scale suppliers

It is also proposed to further classify the above categories by fixing the financial limits. The eligibility criteria and other requirements for each of the above categories are detailed under “Scope, cost-wise sub-classification and

Eligibility criteria”

The eligible and interested architects, consultants, contractors, suppliers/ vendors and service providers may collect the “**Document for empanelment**” from the above office on all working days from 07-04-2026 to 28-04-2026 from 10:00 AM to 05:00 PM.

Alternatively, the document can also be down loaded from the website of Bank namely <https://karnatakagb.bank.in/tenders> from 07-04-2026 to 28-04-2026.

Applications submitted should include a Demand Draft of ₹2,360/- favoring ‘Karnataka Grameena Bank Head Office’ payable at Ballari towards a non-refundable document fee of ₹2,360/- (Two Thousand Three Hundred and Sixty only) may be submitted along with the duly filled in application document. The document submitted without the prescribed fee will be summarily rejected.

MSEs are exempted from paying application fee/cost, EMDs. For getting the benefits in case of MSE firms, shall submit relevant documents such as valid MSE registration Certificates and exemption certificate from relevant authorities.

The duly completed document in the prescribed format with all supporting documents shall be sealed in a cover and super scribed as ‘Application for EMPANELMENT of (Category Name)’ and shall be submitted to the above mentioned office of KARNATAKA GRAMEENA BANK on or before 28-04-2026 up to 05:00 PM

Separate application forms are to be submitted for different categories.

The Bank reserves the right to accept or reject any or all the applications without assigning any reasons thereof.

Date: 07-04-2026

GENERAL MANAGER

GENERAL RULES AND INSTRUCTIONS TO THE INTENDING APPLICANTS

1.0 The empanelment of Consultants, Contractors, Suppliers and Service Providers are proposed for the Civil, Electrical, Interior works and other allied works of routine nature in our offices coming within the jurisdiction of Karnataka Grameena Bank Head Office (Within the State of Karnataka). Generally, the routine works of the Bank are awarded/procurements are made on calling competitive tenders/quotations from the empanelled contractors/suppliers. However, the Bank has the right to award the work/procure supply from any of the empanelled agencies, depending on the exigencies of the work and also opt for open tendering process for any particular work, depending on the nature & magnitude of the work.

2.0 This document consists of the following:

- 2.1. Notice inviting applications for empanelment of consultants, contractors, suppliers/ vendors and Service providers.
- 2.2. General rules and instructions to the intending applicants.
- 2.3. Scope, cost wise sub-classification and eligibility criteria for each category.
- 2.4. Application format for empanelment.

3.0 **The complete document as detailed above, complete in all respects, should be submitted** by the intending applicants within the stipulated date and as per the instructions given in the Notice inviting applications. The details of the applicants and their experience shall be furnished in the prescribed “Application Format” only. Wherever required and if the space provided is not sufficient, particulars can be furnished in Annexure but such details shall be clearly mentioned in the respective columns of the Application Format. Applicant shall enclose latest copies of brochures and technical documentation giving additional information about the applicant. Each page of the document shall be duly signed by the Applicant or their authorized representative.

The checklist given along the application should be duly filled up and should be submitted along with applications. The applications without checklist are liable for rejection.

4.0 The Consultants/Contractors/Suppliers/Service Providers, who intend to apply for more than one category, have to apply for each category using separate application forms.

5.0 No costs incurred by the applicant in applying, in providing necessary clarifications or attending discussions, conferences or site visits will be reimbursed by the Bank.

6.0 Documentary proof with respect to the details furnished in the application form regarding eligibility criteria shall be furnished along with the application form. In this regard, copies of the work order and completion certificate and/or such documents shall be submitted. Incomplete applications or applications without proper proofs for establishing their credentials will be summarily rejected and no correspondence will be entertained in

this regard.

7.0 If the application is made by a partnership firm, a certified copy of the partnership deed, current address of the firm and the full names and current addresses of all the Partners of the firm shall also accompany the application.

8.0 If the application is made by a limited company, it shall be signed by a duly authorized person holding the power of attorney for signing the application in which case certified copies of the power of attorney and the certification of incorporation, Memorandum of Articles of Association shall accompany the application.

9.0 The empanelment shall be made for a specific category as per the application received supported by documentary proofs. For different category the applicant has to apply using separate application form.

10.0 The evaluation will be based on the experience of the consultants/ contractors / suppliers/ service providers and their financial capabilities and may also include inspecting the works furnished by them for which, necessary co-ordination shall be made by them. Based on the details furnished and inspection of works, eligibility criteria, the consultants/ contractors/ suppliers/ service providers will be empanelled. Decision of the Bank regarding selection / rejection for empanelment will be final and binding and no further correspondence will be entertained. Only the empanelled contractors will be informed by post or the RFQ/Limited tender document will be uploaded on the Bank's website and the vendors must regularly check the Bank's website and to go through the eligibility criteria to participate in the tenders.

11.0 If information and details furnished by applicants are found to be false at any time in future or any information withheld, which comes to the notice of the Bank at a later date, the empanelment of such applicant will be cancelled immediately.

12.0 Applications received after the due date and time is liable for rejections.

13.0 The consultants/contractors/suppliers/service providers having their office in the Karnataka state will only be considered (Applicable for all vendors except for Security Printers). The empanelment shall be valid up to Three year from the date of issue of empanelment letter under normal circumstances provided there is no disciplinary/ de-empanelment clause raised against them. However Bank reserves the right to remove vendors/contractors/consultants/service providers from empanelment during this period based on the performance.

14.0 Karnataka Grameena Bank reserves its right to reject any / or all the applications without assigning any reasons whatsoever.

15.0 This empanelment is only mere empanelment and empanelled vendors can participate in tenders floated by the bank and empanelment alone doesn't guarantee any order/award of work. Further the Bank has right to avail the services of any consultant/contractor/service provider/suppliers from outside the panel depending on the circumstances.

16.0 Where ever categorization of the vendors are made, Bank may upgrade/downgrade category depending on the performance during empanelment period or may allow lower category vendors to participate in tenders proposed for upper category based on the requirement.

1.0 SCOPE, COST WISE SUB-CLASSIFICATION AND ELIGIBILITY CRITERIA FOR CONSULTANTS

A.SCOPE-OF-WORK

The scope of work for the **Architectural Consultants** include designing interior layout plans for the offices of the Bank, Overseeing Strong room construction as per RBI Norms, providing the specifications of the materials, assisting the Bank in finalizing the contractor and supervision of the interior works ,if sought by the Bank. Sometime the panel architects services will also be availed for planning, designing and execution of extension of Banks own buildings involving the approval for the same from the local Authorities.

The services of **Civil Engineering/Structural consultants** will be used for planning, estimation and execution, maintenance of Civil works of Bank's own buildings, measurement of carpet area of the Branch/office premises.

The services of **Electrical consultants** will be used for planning and execution of the electrical works for the Bank branches/offices including procurement of electrical equipment like Generators, UPS, Transformers and other allied items.

The services of **Electrical Auditors** will be used by the Bank for electrical audit & related works.

It is proposed to avail services of consultants from the approved panel for the interior works costing up to Rs.70.00 lakhs, Civil works costing up to Rs.100.00 lakhs, Electrical works & Air-conditioning works up to Rs.50.00 lakhs. However, the Bank has right to avail the services of any consultant from outside the panel depending on the circumstances.

The professionals experienced in planning, designing, preparation of tender documents, supervision of works wherever required, assisting the Bank in techno-commercial aspect with exposure to Government & Central Vigilance Guidelines will be preferred.

CATEGORIZATION:

CATEGORY	UPTO WHICH THE CONSULTANTS CAN PARTICIPATE (AMOUNT IN LAKHS)			
	Class D	Class C	Class B	Class A
1) ARCHITECTS	10.00	20.00	40.00	70.00
2) CIVIL ENGG. / STRUCTURAL CONSULTANTS	10.00	30.00	50.00	100.00
3) ELECTRICAL WORKS	5.00	10.00	30.00	50

Eligibility:

The consultant should have the following minimum eligibility criteria:

- i) The consultant should have provided consultancy services for similar works:

For one project costing 80% of the class limit or
For two projects costing 50% of the class limit or
For three projects costing 40% of the class limit
during the last five years as on 31.03.2026.

- ii) The consultant should be an assessee of Income Tax, Service tax, etc.

- iii) The applicant shall have the average annual financial turnover of at least 50% the value of the class limit in the respective category during last 3 years ending with 31-03-2025. Applicant should submit copies of Audited/ Provisional Balance Sheets and tax return receipts. Solvency Certificate (not older than 6 months from the date of release of empanelment) of value of category applied for is to be mandatorily enclosed.

- iv) **For Class- D & Others**

The applicant should have the following minimum eligibility criteria :

The applicant should have undertaken works in Government departments/ public sector undertaking/ central autonomous bodies/ state autonomous bodies/ financial institutions and other reputed private firms during last 2 years as on 31-03-2026

The applicant should be an assessee of Income Tax. Should submit copy of the Income Tax PAN with valid registration number. Also, the applicant, if registered, should submit copy of the GST registration certificate.

ARCHITECTS

- Graduate/Post Graduate diploma in Architecture/Civil Engineering with minimum 5 years of experience in the respective field as on 31-03-2026. The Architects with specialization in Interior designing will be preferred.
- The Architect must have registered with the council of Architecture and have experience in designing and supervising interior works for the Banks/ Financial Institutions/software companies with lighting details, electrical, data-cabling and Air-conditioning layouts.

CIVIL ENGG/ STRUCTURAL CONSULTANTS

- Graduate in civil/structural Engineering with minimum 5 years of experience in the respective field as on 31-03-2026.
- The Civil Engg Consultant with post graduation in structural Engineering with experience in repairs and rehabilitation of the structures will be preferred. They should have experience in planning, designing and supervision of major repair works including water proofing works of buildings.

ELECTRICAL CONSULTANTS

- Graduate in Electrical Engineering with minimum 5 years of experience in the respective field as on 31-03-2026.
- Should have experience in planning, designing and supervising of electrical works like Office automation related Electrification works/LT/HT substation installation works generators/ motors/ UPS/ lifts/ Air-Conditioning/workstation/ conducting Electrical Audits or such other related works of at least:
- Applicants having Energy Auditor's / Energy Manager's license issued by the relevant Govt. Authorities will be preferred.

ELECTRICAL AUDITORS (BEE CERTIFIED) :

- Graduate in Electrical engineering with minimum 5 years of experience in the electrical auditing field as on 31-03-2026.
- The Auditor must be Bureau of Energy Efficiency (BEE) Certified and should have experience in conducting electrical audit for the Banks, Financial Institutions and other reputed organization/s.
- Electrical firms having engineering department with personnel having required qualification and meeting the other eligibility criteria can also apply.

2.0 SCOPE, COST WISE SUB-CLASSIFICATION AND ELIGIBILITY CRITERIA FOR CONTRACTORS

A. SCOPE OF WORK:

The scope of work of **Contractors for Interior works** mainly involves erection of partitions, counters, paneling, false ceiling, cavity flooring, furniture and fabricated workstations and other allied works for furnishing of branches and offices of the Bank.

The panel of **Civil Contractors/Waterproofing work** will be mainly used for civil engineering works like earthwork, masonry, plastering, RCC, concrete works, painting, flooring, plumbing & sanitary, water proofing, demolition works, structural steel fabrication, woodwork (doors and windows only) and other allied works for branches, Bank owned residences and offices of the Bank.

The panel of **Electrical Contractors** will be mainly used for internal and external electrification, associated cabling, earthing, wiring for air-conditioners, UPS, liaisoning with BESCO or other state electricity board for obtention of additional power, breakdown repairs and other allied works for various branches/ offices of the Bank.

The panel of **Sign Board Vendors** includes supply and installation of Frontlit/Glow Sign Boards, Arrow boards, Lollipop boards, Vinyl stickering for advertisements, Printed foam boards etc.

The panel of **Vehicle hiring contractors** includes supplying of vehicles to various officials of the bank for official purpose across Karnataka. **(No categorization)**

B. COST WISE SUB-CLASSIFICATION:

It is proposed to classify each category of contractors depending on their past performance, technical and financial capabilities of the contractor. The contractors empanelled under lower class/category will not be eligible to participate for the works of higher class/category. However, the contractors classified under higher class can participate for works under lower class.

CATEGORIZATION:

CATEGORY	UPTO WHICH THE CONTRACTORS CAN PARTICIPATE (AMOUNT IN LAKHS)			
	Class D	Class C	Class B	Class A
1) INTERIOR FURNISHING WORK	1.00	10.00	30.00	50.00
2) CIVIL WORKS	1.00	10.00	30.00	50.00
3) ELECTRICAL WORKS	1.00	10.00	30.00	50.00
4) WATER PROOFING WORKS	1.00	2.00	10.00	25.00
5) SIGN BOARDS	1.00	2.00	10.00	25.00

FURNISHING

- The contractor who intends to apply for Class-D (petty works) should have minimum two years' experience prior to 31-03-2026, in furnishing works including repairs/renovation/remodeling of partitions, paneling, false ceiling, Furniture's, counters for branches / offices of a Bank, reputed private organizations or financial Institution. He should have executed at least one single similar work costing not less Rs.20000.00 during the last one year.
- The contractor who intends to apply for Class- A, B & C should have the experience of successfully completing following quantum of similar works such as original works, alterations and renovations involving partitions, paneling, false ceiling, cavity flooring, furniture's, work stations, counters for branches/ offices of a Bank/ Government departments/public sector undertaking/central autonomous bodies/state autonomous bodies/financial institutions or other reputed firms during last 3 years prior to 31-03-2026:
 - a) Three similar completed works costing not less than the amount equal to 40% of the cost limit in the respective Class **OR**
 - b) Two similar completed works costing not less than the amount equal to 50% of the Cost limit in the respective Class **Or**
 - c) One similar completed work costing not less than the amount equal to 80% of the cost Limit in the respective Class.
- Except for Class-D, the contractors for other classes should
 - a) Be an assessee of Income Tax and should have registered with Goods and Services Tax department. Submit income tax clearance certificate or copy of the income tax returns and Goods and Services tax registration certificate with valid registration number.
 - b) Have well established work shop for preparing the furnishing/ furniture items at Karnataka
 - c) Have the average annual financial turnover of at least two times the cost limit in the respective class during last 3 years ending with 31-03-2025.
 - d) Submit Solvency certificate from Nationalized/ scheduled bank issued within one year for an amount equal to the cost limit in the respective category.

CONTRACTORS FOR CIVIL/WATER PROOFING WORKS

1. The contractor intends to be empanelled under Class-D should have minimum two years of experience prior to 31-03-2026 in Civil Engineering works including all repairs in the building involving civil engineering works like earthwork, masonry, plastering, RCC, concrete works, painting, flooring, plumbing & sanitary, water proofing, demolition works, structural steel fabrication, woodwork (doors and windows only) for branches, residences and offices of any Banks, reputed private organization and financial Institutions. He should have executed at least one single similar work costing not less Rs.20000.00 during the last one year.

2. The contractor intends to apply for Category- A,B &C should have the experience of successfully completing the following quantum of works such as original works, alterations, repairs and renovations involving civil engineering works like earthwork, masonry, plastering, RCC, concrete works, painting, flooring, plumbing & sanitary, water proofing, demolition works, structural steel fabrication, woodwork (doors and windows only) for branches, residences and offices of the Bank / Government departments/public sector undertaking/central autonomous bodies/state autonomous bodies/financial institutions during last 3 years prior to 31-03-2026.

- a) Three similar completed works costing not less than the amount equal to 40% of the cost limit in the respective Class **OR**
- b) Two similar completed works costing not less than the amount equal to 50% of the Cost limit in the respective Class **Or**
- c) **One similar completed work costing not less than the amount equal to 80% of the cost Limit in the respective Class**

3. Except for Class-D, the contractors for other classes should

- a. Have well-established office in the respective centre with adequate engineering staff.
- b. Be an assessee of Income Tax and should have registered with Goods and Services Tax department. Submit income tax clearance certificate/copy of the income tax returns and Goods and Services tax registration certificate with valid registration number.
- c. Have the average annual financial turnover of at least two times the cost limit in the respective class during last 3 years ending with 31-03-2025.
- d. Submit solvency certificate from Nationalized/ scheduled bank issued within one year for an amount equal to the cost limit in the respective category.

ELECTRICAL CONTRACTORS

- Contractors who intends to apply for Class-D (petty works) should have the experience of successfully completing repairs in the building involving internal and external electrification associated cabling, earthing, wiring for air-conditioners, UPS, breakdown repairs for branches / offices of a bank during the last two years prior to 31-03-2026. He should have completed at least one similar single work costing Rs.20000.00 during the last one year.
- The electrical contractors who apply for Class - A, B & C Should have valid A-class electrical contractors license issued by the Electrical Inspectorate and have the experience of successfully completed following quantum of works including original works, alterations and renovations involving internal and external LT electrification, panel boards, associated cabling, earthing, wiring for air-conditioners, UPS, liaisoning with local Electricity Board for obtaining of additional power, breakdown repairs for branches/offices of Bank/Government departments/public sector undertaking/central autonomous bodies/state autonomous bodies/financial institutions during last 3 years

ending with 31-03-2026 as under:-

- a) Three similar completed works costing not less than the amount equal to **40%** of the cost limit in the respective class **OR**
- (b) Two similar completed works costing not less than the amount equal to **50%** of the cost limit in the respective class **OR**
- (c) One similar completed work costing not less than the amount equal to **80%** of the cost limit in the respective category.

- Except for Class-D, the contractors for other classes should

- a) Have well-established office in the respective centre with adequate Engineering staff
- b) Be an assessee of Income Tax and should have registered with Goods and Services Tax Department. Submit Income Tax clearance certificate/copy of the income tax returns and Goods and Services tax. Registration certificate with valid Registration number.
- c) Have the average annual financial turnover of at least two times the cost limit in the Respective class during last 3 years ending with 31-03-2025.
- d) Submit solvency certificate from Nationalized /Scheduled bank issued within one year for an amount equal to cost limit in the respective class.

SIGN BOARDS CONTRACTORS

- Contractors who intends to apply for Class-D (petty works) should have minimum two years of experience prior to 31-03-2026 in fabricating and supplying Glow Sign Boards at various branches or offices of Bank/Government departments/public sector undertaking/central autonomous bodies/state autonomous bodies/financial institutions. He should have executed at least one single similar work costing not less Rs.20000.00 during the last one year.
- The Glow Sign Board contractors who apply for Class - A, B & C should have the experience of successfully completed fabrication and supply of Glow Sign Boards of following quantum of works for branches/offices of Bank/Government departments/public sector undertaking/central autonomous bodies/state autonomous bodies/financial institutions during last 3 years ending with 31-03-2026 as under:-
 - a) Three similar completed works costing not less than the amount equal to **40%** of the cost limit in the respective class **OR**
 - (b) Two similar completed works costing not less than the amount equal to **50%** of the cost limit in the respective class **OR**
 - (c) One similar completed work costing not less than the amount equal to **80%** of the cost limit in the respective category.
- Except for Class-D, the contractors for other classes should

- a) Have well-established office in the respective centre with adequate staff
- b) Be an assessee of Income Tax and should have registered with Goods and Services Tax Department. Submit Income Tax clearance certificate/copy of the income tax returns and Goods and Services tax. Registration certificate with valid Registration number.
- c) Have the average annual financial turnover of at least two times the cost limit in the Respective class during last 3 years ending with 31-03-2025.
- d) Submit solvency certificate from Nationalized /Scheduled bank issued within one year for an amount equal to cost limit in the respective class.

Note:

All class of contractors must be Income Tax Assessee. The contractors empanelled under Class-D also should get the PAN number from Income Tax Authorities and GST number from Goods and Services Tax Department within 6 months from the date of empanelment failing which, they will not be allowed to quote for any further works.

3.0 SCOPE, COST WISE SUB-CLASSIFICATION AND ELIGIBILITY CRITERIA FOR SUPPLIERS/ VENDORS AND SERVICE PROVIDERS

A. SCOPE OF WORK:

The scope of work of the **Fire detection and alarm suppliers/vendors/service providers** mainly involves supply, installation, testing, commissioning & maintenance of fire detection and alarm system for various branches / Offices of the bank. Both OEMs and authorized distributors may apply.

The scope of work of the **Air Conditioning suppliers** mainly involves Supply & installation of Air conditioners, Temperature controlled Water dispensers, Air coolers and related products. Both OEMs and authorized distributors may apply. Subject to condition that the products categories offered by them should be BIS certified wherever applicable.

The scope of work of the **Office Furniture/Modular furniture suppliers** mainly involves Supply of Office chairs, Angle racks, Dual lock almirahs and other office furniture along with Modular furniture. Both OEMs and authorized distributors may apply.

The scope of work of the **Note counting/Sorting Machine Suppliers** mainly involves Supply of Note counting/sorting machines, Fake note detection UV Lamps, and allied products. Both OEMs and authorized distributors may apply. Subject to condition that the products categories offered by them should be BIS certified wherever applicable.

The scope of work of the **Printing & Stationery** mainly involves printing & supply of different quality/GSM/size papers and supply of office stationery (Including Rubber Stamps for office use).

The scope of work of the **Security Printers** mainly involves Supply of personalized/non-personalized cheque books, Term Deposit receipts with serial numbers, Demand drafts and other security papers as approved by NPCI.

The scope of work of the **UPS & Battery Suppliers & Service providers** mainly involves Supply, Installation & Commissioning of UPS & Batteries and Providing AMC for UPS & Batteries. Both OEMs and authorized distributors may apply. Subject to condition that the products categories offered by them should be BIS certified wherever applicable.

The scope of work of the **Burglar Alarm system Suppliers** mainly involves Supply, installation & maintenance of Burglar alarm systems.

The scope of work of the **Fire extinguisher Suppliers** mainly involves Supply & refill service for fire extinguishers of various types to cover all types of fires.

The scope of work of the **CCTV Suppliers & Service providers** mainly involves Supply, installation, commissioning & maintenance of CCTV Camera and Recording system.

The scope of work of the **Security items suppliers** mainly involves Supply & installation of BIS certified security equipment and gadgets like TRTL safes, Strong room doors, Record cabinets, Compactors, Safe deposit lockers etc.

The scope of work of the **Gold weighing machine suppliers** mainly involves Supply of BIS certified Gold weighing machines. Both OEMs and authorized distributors may apply

1. ELIGIBILITY CRITERIA FOR SUPPLIERS OTHER THAN UPS AND BATTERIES & SECURITY PRINTERS:

The general eligibility criteria and cost wise sub-classification for the suppliers and service providers of Fire detection & alarm suppliers, Air-conditioner suppliers, Office furniture/ Modular furniture, Note counting/sorting machine suppliers, Printing & Stationery vendors, Security printers, UPS & Battery suppliers, Burglar alarm suppliers, CCTV suppliers, Security item suppliers is as under:-

- The vendors applying for class-D should have minimum 2 years experience of supplying and servicing the respective product of worth not less than Rs. 75000.00 prior to 31-03-2026 and should have at least one single similar work costing not less Rs.20000.00 during the last one year.
- The vendors applying for class A, B & C should have Minimum 3 years experience of supplying and servicing the respective product and should have undertaken work at any PSU, Government organization, Commercial banks as under:- (Purchase orders or other document proof should be submitted)
 - (a) Three similar completed works costing not less than the amount equal to **40%** of the cost limit in the respective class **OR**
 - (b) Two similar completed works costing not less than the amount equal to **50%** of the cost limit in the respective class **OR**
 - (c) One similar completed work costing not less than the amount equal to **80%** of the cost limit in the respective category.

Cost wise sub-classification for the vendors in the category Suppliers and Service Providers is as under:-

CATEGORIZATION:

	COST WISE SUB-CLASSIFICATION (AMOUNT IN LAKHS)			
	CLASS D	CLASS C	CLASS B	CLASS A
SUPPLIERS & SERVICE PROVIDERS	1.00	5.00	10.00	25.00

- Except for Class-D, the contractors for other classes should
 - a) Have well-established office in the respective centre with adequate support staff.
 - b) Be an assessee of Income Tax and should have registered with Goods and Services Tax Department. Submit Income Tax clearance certificate/copy of the income tax returns and Goods and Services tax. Registration certificate with valid Registration number.
 - c) Have the average annual financial turnover of at least two times the cost limit in the Respective class during last 3 years ending with 31-03-2025.
 - d) Submit solvency certificate from Nationalized /Scheduled bank issued within one year for an amount equal to cost limit in the respective class.
 - e) **Should have experience in supplying similar items to any PSU, Government**

organizations, Scheduled commercial banks in the last 2 years.

f) Preference will be given to the vendors/service providers who are already empanelled in other PSUs (A copy of the active empanelment certificate may be attached).

Note

All class of vendors must be Income Tax Assessee. The vendors empanelled under Class-D also should get the PAN number from Income Tax Authorities and GST number from Goods and Services Tax Department within 6 months from the date of empanelment failing which, they will not be allowed to quote for any further works.

2. ELIGIBILITY CRITERIA FOR SUPPLIERS OF UPS & BATTERIES:

Sl no	Eligibility Criteria	Documents to be submitted with this EoI
1	Should be in Design, Manufacturer, production, installation and services of UPS systems of various ratings (no dealers)	The applicant should have manufacturing and testing facilities of international standards and should enclose the details of locations where the manufacturing and testing facilities are available
2	The applicant company should be a company registered in India under the Indian Companies Act of 1956	The registration No. of the firm / company along with Sales tax no / valid IT certificate / certificate of incorporation
3	Annual turnover in UPS business for the last three years should be minimum Rs.8.00 crore. The company should have Positive Net worth during the last three years i.e., 2022-23, 2023-24 and 2024-25 from UPS business	Audited Balance Sheet and P & L account for the last three years. Certificate from Chartered Accountant certifying the turnover of last three years i.e., 2022-23, 2023-24 and 2024-25 from UPS business
4	Should be in the business of UPS manufacturing for at least past 10 years i.e., March -2026 to till date	Proof should be enclosed like order copy or installation certificate / satisfactory certificate etc
5	Should be registered with tax authorities from Sales Tax, VAT, IT, Excise duty, GST etc and tax clearance certificate	The registration no. of the firm / company along with Sates Tax no./Valid I T Certificate / Certificate of incoration, GST
6	In the past 12 months at least 100 Nos of UPS of 3 KVA and above have been installed satisfactorily at organisations like P & T / Telephones, Financial organisations like Banks, LIC, UTI, Defense organisations etc. The applications shall be supported by list of such installations centre wise with	Proof should be enclosed like old order copy or installation certificate / satisfactory certificate etc.

	the details / address of the clients and phone numbers	
7	The vendor should have full-fledged 24 X 7 service setup for the following Districts : Bagalkot, Ballari (Bellary), Belagavi (Belgaum), Bengaluru Rural, Bengaluru Urban, Bidar, Chamarajanagar, Chikkaballapur, Chikkamagaluru (Chikmagalur), Chitradurga, Dakshina Kannada, Davanagere, Dharwad, Gadag, Hassan, Haveri, Kalaburagi (Gulbarga), Kodagu (Madikeri), Kolar, Koppal, Mandya, Mysuru (Mysore), Raichur, Ramanagara, Shivamogga (Shimoga), Tumakuru (Tumkur), Udupi, Uttara Kannada, Vijayapura (Bijapur), Yadgir, Vijayanagara.	Proof should be enclosed along with the address and phone number
8	Vendors must be able to supply UPS & Batteries as per the technical requirements of the Bank, details of which will be mentioned as and when tenders are floated.	-

3. ELIGIBILITY CRITERIA FOR SECURITY PRINTERS:

Any vendor participating in this tender should hold IBA certification confirming the empanelling of the security printer, for printing of MICR instruments viz., Cheques, Demand Drafts, Deposit Receipts etc., which ensures high-security standards including anti-counterfeiting measures like watermarks, micro printing and UV inks. Printers must meet strict technical, security and infrastructure requirements often involving RBI- approved standards and compliance to CTS -2010 specifications.

This apart, vendors should meet the below mentioned criteria of the Bank.

- a) Must has experience of printing security forms of at least 5 years and should have provided services for at least 3 nationalized Banks.
- b) Printed should not be blacklisted by any of the Bank. A self-declaration depicting the same should be submitted.
- c) Printer should have experience of supplying the security printing services to the Banks at Karnataka Region.
- d) Printer should have minimum 90 days backup of CCTV footage of all cameras in their printing vicinity, which should be provided to the Bank on demand basis, for security and checking purposes.

Annexure - I

APPLICATION FORMAT

APPLIED FOR EMPANELMENT OF ::

(Write correct choice CONSULTANTS/
CONTRACTORS /SUPPLIERS/SERVICE
PROVIDERS)

CATEGORY (type of work) ::

(Please mention exact category)

(Class for which applying A,B,C,D) :

1. Name of the Applicant :
Address Main Office :

Telephone No. Main Office :
Residence :
Mobile :
Fax :
E-Mail :
Website(if available):

2. a) Status of the Firm(Whether company/
Partnership / proprietary) :

b) Name of the Proprietor/ Partners/ Directors
(with professional qualifications, if any):

I)
II)
III)

c) Year of establishment :

d) Number of Years of experience :

3. Whether registered with Registrar of
Companies/ firm. If so, No. & Date :

4. Registration with Tax Authorities :

e) Income-tax No. PAN NO, TIN NO;
(furnish copies of Income-tax returns)

f) Goods and Services Tax Registered : If yes GST No :
(Furnish the latest copies of the returns filed)

g) Registration Number with Council of Architects
in case of Architects or Professional bodies

in case of other consultants :
5.Names of the Bankers with address :

I)

II)

Turnover of the Company/firm (Please attach copy of audited balance sheet and profit and loss account for three years).

Sl. No	Year	Turnover
1	2024-25	
2	2023-24	
3	2022-23	
4	2021-22	

6. Registration with Government/ Public Sector/ Banks

NAME OF THE ORGANISATION	NATURE OF WORKS	VALUE OF WORKS	DATE OF REGISTRATION

7. What are your fields of activities? Mention the fields on preference

Basis

1)

2)

3)

8. Details of the works executed during the last 5 years (please mention only such works which qualifies for eligibility criteria)

S No.	Name of Work	Work executed for (name of the organization with address, concerned office and telephone number)	Nature of work (in brief)	Location of the work	Actual Value of the works	Stipulated time for completion	Actual time for completion	If work left incomplete or terminated (furnish reasons)

Note: Copies of satisfactory completion certificate obtained from the client shall be enclosed.

9. Details of present works under execution (enclose copies of work orders issued by clients)

10. Key personnel permanently employed in your organization:

S No.	Name	Qualifications	Experience	Particulars of work done	Employed in your firm since	Any other

11. Furnish the names of three responsible clients/ persons to whom the major works carried out by the applicant with address and telephone number who will be in a position to certify about the quality as well as past performance of your organization.

NAME OF THE OFFICIAL	ORGANISATION & ADDRESS	CONTACT NUMBERS

12. In Case of Electrical contractor copy of valid license issued by the Electrical Inspectorate to be enclosed.

13. Furnish the details of litigation/ Arbitration cases resulting from the Contracts executed in the last seven years or currently under execution in the following format.

YEAR	Award for or Against Applicant	Name of clients, cause of litigation and matter of dispute	Disputed Amount	Actual Awarded Amount

DECLARATION

1. All the information furnished by me / us here above is correct to the best of my knowledge and belief.
2. I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets / annexures.
3. I / We agree that the decision of THE BANK in selection of consultants/contractors/Suppliers/service providers will be final and binding to me / us.
4. I / We have read the instructions appended to the proforma and I / we understand that if any false information is detected at a later date the empanelment shall be cancelled at the discretion of the bank.
5. I have never been blacklisted in any Government or any Government agencies or Banks in India.

Place :

SIGNATURE OF THE APPLICANT

Date :

NAME & DESIGNATION

SEAL OF ORGANISATION

Checklist (Please ensure that all the below mentioned documents are duly filled & submitted)

- 1) Have you mentioned the category for which you have applied in the application form (Annexure -1)?
- 2) Have you signed in all the sheets?
- 3) Whether copy of PAN/VAT/Service tax Registration copy is enclosed?
- 4) Whether requisite application fee by cash/DD is paid?
- 5) Whether enclosed valid Electrical License in case of electrical contractor/ Council of Architecture in case of Architects and other Applicable Licenses from appropriate authorities as per the nature of the work?
- 6) Whether enclosed proof for year of establishment?
- 7) Whether proof for average annual financial turnover and other financial statements are enclosed?
- 8) Whether documentary proof for having undertaken the works is enclosed?
- 9) Whether solvency certificate from the bankers is enclosed?
- 10) Whether List of Major Clients and quantum of orders is attached as per annexure-2?
- 11) Whether Documentary support for meeting eligibility criteria is attached?

SIGNATURE OF THE APPLICANT

Annexure - 2

LIST OF APPLICANT'S MAJOR CUSTOMERS IN LAST 3 YEARS AND REFERENCES

Sl. No.	Name and complete Postal Address of the Customer (Purchaser)	Name, Designation, Telephone, Fax, Telex Nos., e-mail address of the contact person (customer)	Nature and Description, Quantity of Goods ordered by the customer during last 3 years	Value of Goods ordered in last 3 years	Whether reference Letter Enclosed
1	2	3	4	5	6

(Enclose necessary documentary proof)

Signature of the Authorized Signatory with date & seal

Annexure - 3

(To be submitted by vendors/suppliers/Service providers)

**SERVICE SUPPORT DETAILS
List of Bank's Regional Office locations**

Sl no	Name of the Regional Office location	Whether direct Service support available (Yes /No) If yes, please provide the address	Whether Service Support through Franchisee available (Yes / No) If yes, provide the address
1	Bagalkot		
2	Ballari		
3	Belagavi		
4	Bengaluru		
5	Bidar		
6	Chamarajanagara		
7	Chimmagaluru		
8	Chitradurga		
11	Davanagere		
12	Dharwad		
13	Gadag		
14	Hassan		
15	Haveri		
16	Kalaburagi		
17	madikeri		
18	Kolar		
19	Koppal		
20	Mandya		
21	Mysuru		
22	raichur		
23	Shimoga		
24	Tumakuru		
25	Vijayapura		
26	Yadgir		
27	Vijayanagara		
28	Kumta		
29	Chikodi		

Signature of the Authorized Signatory with date & seal

(Enclose necessary documentary proofs)

Important note:

- (i) Please specify whether the service support will be rendered by the Bidder / Dealer / Franchise.
- (ii) If the service support information is not furnished strictly as per the format above, the bid submitted may be treated as non responsive.
- (iii) Please specify whether the service support is available at all the Regional Offices of the Bank as per the list enclosed as per Annexure - 3.