Karnataka Grameena Bank

K A R N A T A K A G R A M E E N A B A N K

INVITES TENDERS IN TWO BID SYSTEM

FOR

"SUPPLY AND INSTALLATION OF SIGN BOARDS FOR OFFICES AND BRANCHES IN KARNATAKA STATE"

REFERENCE NO	: RFP/16/2025-26
DATE OF RFP DOCUMENT	: 20.08.2025
DATE OF PRE BID MEETING	: 28.08.2025 at 03.00 PM
LAST DATE FOR SUBMISSION OF RFP	: 09.09.2025 (UPTO 3 PM)
DATE OF OPENING OF TECHNICAL BID	: 09.09.2025 (AT 04 PM)

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ISSUED BY : GENERAL MANAGER
KARNATAKA GRAMEENA BANK,
GENERAL ADMINISTRATION WING,
HEAD OFFICE, BALLARI

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Contact Numbers :Tel- 08392-470006/7

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SIGNATURE OF THE BIDDER/CONTRACTOR (WITH SEAL)

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NOTICE INVITING TENDER (REQUEST FOR PROPOSAL) AND GENERAL INSTRUCTIONS

The Government of India vide Gazette Notification No. 1604 dated 07.04.2025 & S.O. No. 1629(E) dated 05.04.2025 has notified amalgamation of Karnataka Gramin Bank (KAGB) sponsored by Canara Bank and Karnataka Vikas Grameena Bank (KVGB) sponsored by Canara Bank and formed new entity "Karnataka Grameena Bank". Accordingly, the new Bank- **"Karnataka Grameena Bank"** has come into existence w.e.f. 01.05.2025 with its Head Office at Ballari, under the Sponsorship of Canara Bank.

In view of the amalgamation and subsequent change of Bank name the new entity "Karnataka Grameena Bank" has to be provided with new Sign Boards displaying the new name and logo of the Bank in all offices/Branches of the amalgamated Bank.

For the reasons mentioned above, Karnataka Grameena Bank is in the process of replacing Sign Boards and hereby inviting request for proposal (RFP), in two-bid system (Technical and Price Bids) from reputed and experienced Sign Board providers for supply and installation of sign boards at offices of the Amalgamated Bank.

The RFP document can be downloaded free of cost from Karnataka Grameena Bank's web site from https://karnatakagrameenabank.com/tenders.

The Objective of this RFP is to Selected Bidder for Supply & Installation of Sign Board at Branches, Training Centers, Regional Offices, ATMs and other Administrative Offices of the Amalgamated Bank "Karnataka Grameena Bank".

SIGNATURE OF THE BIDDER/CONTRACTOR (WITH SEAL)

ELIGIBILITY CRITERIA:

The reputed firms/ companies/Partnership/proprietorship who fulfill the following requirements are eligible to apply. Eligibility criteria and documents to be submitted for fulfillment are mentioned in the below table.

Sl. No.	Criteria	Documents Required
1	The Bidder should be a registered firms/ companies/Partnership/proprietorship/ firms in India as per applicable Acts.	Doc.1 : Copy of Certificate of Incorporation and Certificate of Commencement of business in case of Public Limited Company (OR) Certificate of Incorporation in case of Private Limited Company/LLP, issued by the Registrar of Companies/Partnership deed.
2	The Bidder should be having experience in carrying out Sign Board supply and installation work in the last 03 years in the any of the RRBs operating in Karnataka, Central/ State Governments or Railways or such other Government organizations or Registered in Public sector units or Public sector Bank's or Financial Institutions or Reputed Corporate Companies, MNC's, IT companies with at least 200 Branches in Karnataka and who have successfully executed such works are eligible to apply.	Doc. 2: Necessary evidences by way of copy of order and/or certificate of project awarding the contract / completion certificates/letters from the organizations concerned shall be furnished by the Bidder.
3	The Turnover of the Bidder as per the Balance sheet should be a minimum of ₹100.00 Lakhs each year during last three (3) financial years (i.e. 2022-23, 2023-24 and 2024-25). NOTE: Empanelled/existing vendors who are already supplying sign boards to any of the amalgamated banks for the last 2 years should invariably submit Balance sheet P & L statements however bank may relax the turnover criteria to those existing/empanelled vendors of the bank who are having good track record at any of the amalgamated RRBs.	Doc. 3: Audited Balance Sheet & Profit and loss statement for the last three(3) financial years (i.e. 2022-23, 2023-24 and 2024-25). Certificate issued by Chartered accountant may also be attached as a proof of Turnover.

4	The Bidder should have all the necessary approvals / statutory clearances in place to undertake such activities viz. E.S.I.C., P.F., GST Registration and applicable Labor Law registrations/ Licenses etc.	Doc. 4: Copies of the documents duly attested by the Vendor under seal and signature of the Firm.
5	Firms/companies/Partnership/proprietorship/ Agencies participating in the tender should have a registered office in Karnataka & sufficient capacity and network to deliver across the state of Karnataka (including a large number of branches in rural and hilly areas) and also to the branches/offices that may likely to be opened/merged/amalgamated in future during the validity period of this tender.	Doc. 5: A proof of presence to be submitted. (OR) Individuals/Proprietary concerns should submit self-attested copies of Aadhaar and PAN card.
6	The Bidder should not be a blacklisted/ debarred company as on date of submission of RFP by any Government entity, Bank, Financial Institutions.	Doc. 6: Declaration as per Annexure 09.
7	The applicants should be an assessee of Income Tax and must possess GST & PAN Nos.	Doc. 7: Attested Copies of PAN & GST Certificates.
8	The firm should be profit making in the last 2 consecutive years (ie. In FY 2023-24 & 2024-25).	Doc.8: Self-attested copies of Balance sheet/P&L/Certificate from CA shall be submitted as proof.

OTHER GENERAL INSTRUCTIONS

1. SCOPE OF WORK:

The work involves fabrication, supply and fixing of Sign Boards of different sizes and specifications at Branches, Administrative offices, Training Centers and ATMs of Amalgamated bank as detailed in the Tender.

Logo, Color coding and other technical details are mentioned in this RFP document.

2. EARNEST MONEY DEPOSIT (EMD):

Technical Bid must be accompanied with a refundable EMD of **₹.2,00,000/- (₹. Two Lakhs only)** to be submitted by way of Demand Draft drawn in favour of Karnataka Grameena Bank, Head Office, Ballari, payable at Ballari or Bank Guarantee (as per draft furnished in Annexure 6) having validity upto 6 months from the last date of submission of RFP document, issued by any Scheduled Commercial Bank (other than from two of the Amalgamating Banks mentioned above).

After evaluation of Technical Bids, the EMD of the Bidder/s who do not pre- qualify for opening of price bids will be refunded along with the letter intimating the Bidder about their disqualification, while the EMD of other Bidders will be retained.

In case of successful Bidder/s to whom the contract is awarded, the earnest money will be refunded on submission of performance guarantee. The Earnest Money of the unsuccessful Bidders will be refunded on finalization of the bid or after expiry of the validity of the offer, whichever is earlier.

The EMD is liable for forfeiture if:

i. The Bidder withdraws or unilaterally modifies the Bid during the period of Bid validity, or

ii. The Bidder, having been notified of the acceptance of his Bid by the Bank during the period of Bid validity, fails or refuses to execute the Agreement, as required; or

iii. The Bidder fails to perform the work according to the agreed specification, time schedule and in accordance with conditions of contract.

iv. If the Bidder fails to give the Performance Guarantee within the specified period.

3. SUBMISSION OF BIDS:

Participating Bidders are advised to furnish complete details / information about their qualifications, past experience and expertise. Complete documentary proof with respect to the details furnished in the Bid form regarding the qualifications shall be furnished along with the Bid form. In this regard, copies of the work order and completion certificate and or such documents shall be

submitted. Incomplete Bids or Bids without proper proofs for establishing their credentials may be rejected and no correspondence will be entertained in this regard.

4. **SECURITY DEPOSIT (PERFORMANCE GUARANTEE):** The Performance Guarantee shall be 5% (Five percent) of the contract value, in the form of a Deposit through Demand Draft/Bank Guarantee having validity period of 15 Months, with 3 months claim period as per approved format from a Scheduled Commercial Bank (other than from two of the Amalgamating Banks mentioned above). This Performance Guarantee submitted shall be discharged and returned to the Bidder after validity period or Amount deposited through Demand Draft shall be returned to the bidder after 15 months from the date of deposit without any interest. The performance guarantee/Demand draft along with the unconditional letter of acceptance is to be submitted within 7 days of notifying the acceptance of bid. If the supplier fails to submit the Bank Guarantee/Demand Draft along with the unconditional letter of acceptance within the stipulated period, Karnataka Grameena Bank reserves the right to invoke the Bank Guarantee submitted in lieu of Earnest Money Deposit / forfeit the Earnest Money Deposit and cancel the contract.

5. **BID CONCEPT** Nature of the document- **TWO BID CONCEPT**. This Tender document comprises of the following :

A. TECHNICAL BID: (first envelope): consisting of following should be submitted in a separate envelope (duly signed & sealed)-

a) EMD – Earnest Money Deposit
b) Notice inviting tender (NIT).
c) General Instructions & Eligibility Criteria
d) General Conditions of contract.
e) Technical Specifications
f) Annexures 1 to 10.
g) Logo and Design
h) A Sample to be submitted as per clause 21 of General instructions of tender.
i) Other Supporting documents

B. PRICE BID (second envelope): Price bids should be submitted in separate sealed envelope as per Annexure-11.

The above both envelopes shall be kept in one bigger sealed single envelope, with the name of work, name of the tenderer and due date written on the envelopes.

6. **PRE-BID MEETING**

a) The Bidder should carefully examine and understand the specifications, terms and conditions of the Application and may seek clarifications, if required, in writing, in the same serial order of that of the tender document by mentioning the relevant page number and clause number. The soft copy of the pre-bid queries should be

sent by E-Mail to psitw.premises@kgbk.in and the pre-bid query should be in the following format.

Sl No	Page No	Tender Clause No	Tender Clause	Query

All communications regarding points requiring clarifications and any doubts shall be given in writing to the General Manager, Karnataka Grameena Bank, GA Wing, Head Office, Ballari – 583103 by the intending Bidders on or **before 05:00 PM on 26.08.2025**. No oral or individual consultation shall be entertained. No queries will be entertained from the Bidders after the pre-bid meeting.

b) Pre-Bid meeting:

A pre-bid meeting of the intending Bidder will be held as scheduled below to clarify any point /doubt raised by them in respect of this document:

Date	Time	Venue
28.08.2025	03.00 PM	Karnataka Grameena Bank Head Office, Sanganakal road, Gandhi Nagar, Ballari - 583103

No separate communication will be sent for this meeting. If the meeting date is declared as a holiday under NI Act by the Government subsequent to issuance of application, the next working day will be deemed to be the pre-bid meeting day. Authorized representatives of interested Bidders shall be present during the scheduled time.

The Bank will consolidate all the queries and discussions during the pre-bid meeting and the consolidated replies for the queries shall be made available in the Bank's website and no individual correspondence shall be made. The replies/clarification of the Bank in response to the queries raised by the Bidder/s, and any other clarification / amendments / corrigendum furnished hereof will become part and parcel of the application document and it will be binding on the Bidders.

Non-reply to the queries raised by any of the Bidder shall not be a valid reason for non-submission of the application. In addition, non-reply to any query may not be deemed the version of the Bidder as reflected in the query has been accepted by the Bank. The Bank has the discretion to consider any other queries raised by the bidder's representative during the pre-bid meeting. The Bank will have the liberty to invite its technical consultant or any outside agency, wherever necessary, to be present in the pre-bid meeting to reply to the technical queries of the Bidders in the meeting. Non-reply to any of the queries raised by the vendors during pre-bid Meeting shall not be considered as acceptance of the query/issue by the Bank

c) Amendment to Application Document:

At any time prior to deadline for submission of application, the Bank, for any reason, whether, at its own initiative or in response to a clarification requested by prospective Bidder may modify the application document by amendment.

Notification of amendments/ Corrigendum will be made available on the Bank's website (www.karnatakagrameenabank.com) and will be binding on all Bidders and no separate communication will be issued in this regard.

In order to allow prospective Bidders reasonable time in which to take the amendment into account in preparing their Bid Document, the Bank at its discretion, may extend the deadline for a reasonable period for the submission of bid.
Authorized representatives (Maximum of 02) of interested Bidders shall be present during the scheduled time with authorization letter. The Bank shall clarify the queries during the pre-bid meeting followed by confirmation in Banks website. No individual consultation / communications shall be entertained.

7. TIME FOR COMPLETION:

Time is the essence of this contract. The supply & installation and commissioning of all the signage entrusted to the Contractor should be completed in all respect within **30 days** from the date of award of the Contract.

8. SUBMISSION AND OPENING OF TENDERS:

a) Tenders on prescribed form should be placed in two envelops one sealed envelope consisting of "Technical bid" duly super scribed as "Technical bid" and other sealed envelope consisting "Price bid" duly super scribed as "Price Bid" and both envelopes shall be kept in one bigger sealed single envelope, with the name of work, Name of Tenderer and due date written on the envelopes.

b) Sealed Tenders shall be addressed to

"THE GENERAL MANAGER, GA WING,
KARNATAKA GRAMEENA BANK, HEAD OFFICE,
#32, SANGANAKAL ROAD, GANDHI NAGAR,
BALLARI – 583103."

c) Sealed Tenders can be sent to the above address through Post/Courier service with tracking facility or can be dropped in the TENDER BOX kept at the above said address **upto 09.09.2025(UPTO 03:00 PM).**

d) The first part of tenders i.e. **Technical bid will be opened on 09.09.2025(at 04 PM) at location of tender submission final date.** If last day of submission of tender is declared a holiday under NI Act by the Government subsequent to issuance of tender the next working day will be deemed to be the last day for submission of the tender.

e) The Price bid of only the qualified / shortlisted applicants will be opened on a pre-notified time & date, under intimation to such qualified / shortlisted applicants through letter/ email communication.

f) Bidder's Authorized representative may be present in the venue well in time along with a copy of authorization (Original as per the format **Annexure-3** to be enclosed in Technical Bid) and sign in Tender/RFP/RFP Register during opening of Technical Bid.

g) All the Bids shall be submitted in English Language in Font size 12 and above.

Submission of EMD in the form of fixed deposit or in any other form (except DD or Bank Guarantee) is not acceptable and tenders with EMD in any other form shall be rejected.

No interest shall be allowed on the Earnest Money Deposit (EMD). Tenders without EMD shall be summarily rejected. However, MSEs are exempted from paying EMD as per MSMED Act. For getting the benefits in case of MSE firms, contractors / agencies should submit exemption certificate issued from the relevant authorities.

9. METHOD OF EVALUATION & SELECTION:

Technical Evaluation:

The Technical Bids will be evaluated on the basis of the details furnished by the Bidders and those bids meeting the minimum Eligibility Criteria will only be short listed / pre-qualified for opening of Price Bids.

The evaluation of the qualifications may also involve discussion with the Bidders, examination of sample submitted, calling for additional information and documents and obtaining feedbacks from Bidders' past clients. The Bidders may also be required to show designs / presentations developed for similar project elsewhere, if any, to ensure clarity on deliverables. Bank may, at its discretion, call for samples of the materials proposed to be used and get them tested to check the physical properties. The Bidders shall make necessary arrangements for such inspection and supply such additional information/details/ samples for which no payment will be made by the Bank.

Commercial/Price Bid:

Bidders who are short listed for opening their price bids will be informed about the date of opening of Price Bids. Simultaneously, EMD of other Bidders will be refunded to the Bidders who do not qualify in the technical bids. The price bids will be opened in presence of available Bidders or their authorized representatives who choose to be present on the specified date.

The bid with least amount netting off the buyback rate quoted in PART A of Annexure 11 will be considered as L1 bid (ie. C – Total bid amount as per annexure-11). Further bank has also called for rates for supply of arrow board and wall painting rate contract which is given as additional quantities in PART B in the price

bid format - annexure-11. Rates quoted under these additional quantities will not be considered for L1 rate for supply & installation of sign boards. However least rates quoted for these two items will be considered for rate contracting with contractors eligible/participating under those categories.

The decision of the Bank in all matters regarding eligibility and suitability of a Bidder shall be final and binding and no correspondence will be entertained. The Bank also reserves the right to suspend or abandon the process of selection / the project or reduce its scope at any stage and Bank will not be liable for any cost or expenditure incurred by the Bidder.

10. No costs incurred by the Bidders in applying, providing necessary clarifications or attending discussions, conferences or site visits will be reimbursed by the Bank.

11. The rates quoted shall be on item rate basis and payments shall be as per actual quantities executed. The measurements of Structure of the work will be taken jointly, correct to the nearest half an inch, after the work is Completed. The rates quoted shall be inclusive of scaffolding charges, transportation charges or any other charges incurred by the vendor for supply and installation of the boards at Branches/Offices. The rates shall be uniform throughout and no extra amount is eligible for whatsoever.

12. The Bid shall be signed by authorized representative and wherever applicable relevant documents shall be enclosed like power of Attorney of authorized signatory, partnership deed / Memorandum and Articles of Association in case of firm/company. The details of contact persons in connection with the subject shall be furnished along with full address, mobile number and e-mail ID.

13. Copies of other drawings and documents pertaining to the works will be open for inspection by the tenderers of the above mentioned Office of the Bank.

14. The tender for the works shall remain open for acceptance for a period of **90 days** from the date of opening of tenders. If any tenderer withdraws his tender before the said period or makes any modifications in the terms and conditions of the tender which are not acceptable to the Bank, then the Bank shall, without prejudice to any other right or remedy, be at liberty to forfeit full value of the earnest money as aforesaid.

15. This Notice Inviting Tender shall form a part of the contract document. The successful Tenderer/contractor, on acceptance of his tender by the Accepting Authority, shall, enter into an agreement within 7 days from the date of acceptance letter.

16. Karnataka Grameena Bank does not bind itself to accept the lowest or any other tender, and reserves to itself the authority to reject any or all of the tenders received without the assignment of a reason. All tenders in which any of the prescribed conditions are not fulfilled or new conditions are stipulated by the tenderer or are incomplete in any respect are liable to be rejected.

17. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable for rejection.

18. **DETERMINATION "L1" AND AWARD OF WORKS:**

After Technical bid, L1 vendor will be decided on the basis of the lowest amount quoted in the financial bid as per the TOTAL AMOUNT QUOTED IN "C" after netting off buyback amount.

In exceptional cases, Bank in good faith reserve the rights to negotiate the rates with the L1 vendor. In the event a Bidder is not able to fulfill the contract, the Bank has right to cancel the order, invoke the Bank guarantee and to distribute the order to the other selected Bidder/s.

Since the quantity requirement is large (Nearly 2000 offices spread across the State) & time schedule for delivery is limited, order may be distributed by the bank at its discretion depending on the requirement to L1, L2, L3 …. at L1 rates with a minimum work of 30% to L1 vendor, provided L2, L3… agree to carryout work at L1 rates. In case, L2, L3… does not agree to undertake order at L1 rates, entire order shall be issued to L1 bidder who has to carry out the work at L1 rates quoted by them within the specified time.

19. Successful Bidder/Bidders will be required to sign an Agreement with the terms and conditions as draft furnished in Annexure-4 within 07 days from the date of receipt of work order.

20. **THE BANK RESERVES ITS RIGHT TO REJECT ANY / OR ALL THE BIDS WITHOUT ASSIGNING ANY REASON WHATSOEVER. THE BANK ALSO RESERVES ITS RIGHT TO MAKE CHANGES AND MODIFICATIONS TO THIS DOCUMENT WHICH WILL BE PUT UP ON THE BANK'S WEB SITE.**

21. **SAMPLE:** A miniature Sample of signage prepared with bank's logo and name pasted with vinyl (computer cut) as per the technical specification mentioned in this tender document with a size of 2.5 feet Length to 1 feet height is to be prepared by the bidder (Metal frame is not required for this sample) and should be sent in folded/rolled form which has to be submitted along with the Technical bid. Quality of the Flexible substrate/Flex and Vinyl used should be of the same quality and should carry water marks (if watermark is not visible after preparation, separate sample has to be submitted).

22. **SOCIAL MEDIA POLICY**:

No person of the bank or the contractors and third parties shall violate the social media policy of the bank. The following acts on the part of personnel of the bank or the contractors and third parties shall be construed as violation of social media policy:

a) Non-adherence to the standards/guidelines in relation to social media policy issued by the Bank from time to time.
b) Any omission or commission which exposes the Bank to actual or potential monetary loss or otherwise, reputation loss on account of non-adherence of social media related systems and procedures.

23. VARIATION IN QUANTITY/SIZE OF SIGN BOARD:

- Bank reserves the right to change quantity or size of the sign boards, and in such case only for the actual quantities for which order placed and delivered will be considered for payment.
- If for any reason bank alters any or all of the sizes of sign boards from the size mentioned in this tender, the price will be calculated on pro-rata basis as per the rates quoted in :
  1. "1a" of price bid ie. Front lit sign board of size 12X4 for Front-lit Sign boards.
  2. "2a" of price bid ie. Front lit sign board of size 12X4 for Back-lit (glow) Sign boards.
- If bank places indent for any additional quantity of sign boards:
  1. If the size is same as any of the standard sizes mentioned in this tender, the actual L1 price as per the size & type of the board will be considered for payment.
  2. If the size doesn't match any of the standard sizes mentioned in this tender, the price will be arrived after calculating price per sq ft basis as quoted in "1a" or "2a" of price bid respectively depending on the type of the board.

24. VALIDITY: The rates quoted in this tender are valid for 12 months from the date of finalization of tender. Bank reserves the right to order additional quantity if any at the same rates & conditions of this tender and vendors should supply at the same price and conditions agreed with. Failing which bank may forfeit security deposit by giving 7 days notice to the vendor.
This period may be extended for an additional 12 months period upon mutual consent between Bank and the Vendor based on the prevailing market conditions.

Please note that Bank reserves the right to disqualify any Bid/Bidder for Non-submission of Sample or any documents mentioned in the General instructions or General conditions or any section of the Tender documents, submitting unsigned forms/copies of the tender documents or supporting documents in the Technical/Price Bid. Any overwriting should be attested by the authorized representative submitting the bid without which the bid will be liable for rejection.

The decision of the Bank in all matters regarding eligibility and suitability of a Bidder

shall be final and binding and no correspondence will be entertained. The Bank also reserves the right to suspend or abandon the process of selection/ the project or reduce its scope at any stage and Bank will not be liable for any cost or expenditure incurred by the Bidder.

GENERAL MANAGER
GENERAL ADMINISTRATION WING,
KARNATAKA GRAMEENA BANK,
HEAD OFFICE, BALLARI

GENERAL CONDITIONS OF CONTRACT

1. **INTERPRETATION** : In construing these conditions, the specifications, the schedule of quantities, bid and Agreement, the following words shall have the meaning herein assigned to them except where the subject or context otherwise requires;

   i. Employer or The Bank: The term shall denote Karnataka Grameena Bank with its Head Office at No 55, Gandhi Nagar, Ballari, Karnataka - 583103 and any of its employees/ representative authorized on its behalf.

   ii. Tenderer/Bidder/Supplier/Applicant/Contractor/Sign Board Provider: Any of the term shall mean_____ _____(Name & address of the Bidder) and his / their heirs, legal representatives, assigns and successors and include their "Convertors" wherever it is applicable and the context in which it is referred to.

   iii. The Supply/Work Order/Work : shall mean the work or works to be done under this contract, to fabricate, supply & install the Sign boards at Karnataka Grameena Bank Branches /Offices.

   iv. "Act of Insolvency" shall mean any act as such as defined by the Presidency Towns Insolvency Act or in provincial Insolvency Act or any amending statues.

   v. "Price Bid" shall mean the schedule of quantities duly priced with the quoted rates of the Bidder.

   vi. Completion of work means the work completed virtually in all respects and put into operation.

2. The entire set of bid paper issued should be submitted fully priced and also signed on the last page together with initials on every page. No modifications, writing (except where provided for) or corrections can be made in the bid papers by the Bidder. Any conditional bid is liable for rejection. The Bidder shall note that the bid shall remain open for consideration for the period mentioned elsewhere in the bid document.

3. Intending Bidder shall make himself thoroughly acquainted with the details, nature and requirements of the works, facilities for transport condition, local statutory formalities to be fulfilled, site constraints etc for effective and timely completion of work at various centers across Karnataka. The successful Bidder will not be entitled to any claim of compensation for the difficulties faced or losses incurred on account of any condition or unforeseen happenings.

4. The Bidder shall have arrangement for fabricating and installing the Sign boards and its Structure at Offices/Branches of Karnataka Grameena Bank. Necessary documentary proof should be provided.

5. The Bidder shall have necessary infrastructure such as plotter, cutter, welding and riveting machine, professional fabricators, electricians, and logistic arrangements necessary to undertake the work.

6. The Bidder shall give a tentative programme and an explanatory note on how he proposes to carry out the various activities involved to complete the work within the specified period.

7. Bank at its discretion may get the testing of material/ Structure used for providing the Sign Board done by any Govt. Testing Centre / National Test House.

8. The following brands of flex and vinyl conforming to the prescribed specifications are approved: **LG, 3M, Avery,** Arlon or other specific make as approved by the Bank and in such a case if desired by the Bank vendor will have to produce test certificate from National Test House, Chennai, in addition to furnishing samples. Their bids will be considered subject to approval of the material.

9. **AGREEMENT:** The successful Bidder/contractor, on acceptance of the bid by the Accepting Authority, shall, within 7 days from the date of receipt of the work order, sign an Agreement in the standard Form of Agreement on stamp paper. The contractor shall pay for all stamps and legal expenses, incidental thereto. Failure to sign the Agreement within the specified period may result in cancellation of the work order and forfeiture of the EMD.

10. **PERMITS & LICENSES :** All Permits and licenses for procurement, from India or abroad of all raw materials, machinery etc required for completing the work shall be arranged by the supplier himself. The bank will not provide any Import License or any other license nor shall get involved in procurement of any materials. It may be clearly understood that no compensation or additional charges can be claimed by the supplier for non receipt of the material in due time. The supplier shall at his own cost arrange for taking delivery, storage and its cost, transporting, safety of the material etc. The Employer shall be indemnified against all Government or legal actions for the thefts or misuse in the custody of the supplier.

11. **TAXES AND DUTIES:** The rate quoted in the Price Bid must include all duties, royalties, cess, Central Excise Tax and, work contract tax, or any other taxes or local charges if applicable either at the time of purchase/transport of materials for manufacture or at the time of delivery of finished Structure. No extra claim will be entertained. However, Octroi/entry tax and Goods & Service Taxes need not be included in the price quoted. These taxes, wherever applicable, will be reimbursed by the Bank. If the rates quoted by the Bidder are not in terms of the details specified above, the bid submitted by the Bidder is liable for rejection.

12. **ESCALATION:** The rate quoted shall be firm throughout the tenure of the contract and will not be subject to any fluctuation due to increase in cost of materials, foreign exchange rates, labour, or on account of any extension of time granted or for whatsoever reasons.

13. **GOVERNMENT & LOCAL RULES:** The supplier shall conform to the provisions of all the local laws and Acts relating to the work and to the Regulations etc. of the Government and Local Authorities including the safety norms and Electrical safety norms including clearances / permissions like obtaining permission from Chief Electrical Inspectorate of the respective State Government (CEIG) as applicable in respective centers. The cost, if any, shall be deemed to have been included in the quoted rates, taking into account all liabilities for licenses, fees etc. that are payable in this regard and shall indemnify the employer against such liabilities and shall be responsible for all actions arising from such claims or liabilities. In some of the Cities, like Bengaluru, or States, Specific permission/s from Corporation Authorities, Police Department are essential. In such cases, it shall be the responsibility of the Sign Board provider or their converters to apply and obtain such sanctions and all incidental charges or expenses related to thereof shall not be payable as in addition. Road permits will have to be arranged by the Bidder only. If any documents are required, the same will be signed by the Bank. However, submission of the same to the authorities, follow up to get necessary clearance etc., to be attended by the Bidders.

14. **QUANTITY OF WORK TO BE EXECUTED:** Since the quantity requirement is large (Nearly 2000 offices spread across the State) & time schedule for delivery is limited, order may be distributed by the bank at its discretion depending on the requirement to L1, L2, L3 …. at L1 rates with a minimum of 30% to the L1 vendor, provided L2, L3… agree to carryout work at L1 rates. In case, L2, L3… does not agree to undertake order at L1 rates, entire order shall be issued to L1 bidder who has to carry out the work at L1 rates quoted by them.

15. **EARNEST MONEY DEPOSIT:** The Bidder will have to deposit earnest money to the extent and in the form detailed in the bid and General Instruction to the Bidder. The earnest money will not bear any interest. The Earnest Money is liable to be forfeited in the circumstances indicated in the General Instructions.

16. **DEFECT LIABILITY PERIOD:** The works shall be covered under Defect Liability Period of 1 (One) year from the date of completion and satisfactory certificate from Bank's side. During the defect liability period the contractor shall ensure that the sign board and its components are maintained and functioning properly.

17. **SECURITY DEPOSIT (PERFORMANCE GUARANTEE):**

i. The total security deposit shall be 5% of the project value.

ii. This security deposit is meant to ensure satisfactory performance of the Sign Board and the obligation of the Bidder as follows;

iii. The works shall be covered under defect liability period of 1(One) year from the date of completion. During the defect liability period the contractor shall ensure that the Signboard is maintained and is functioning properly in case of lit boards.

iv. The security deposit amount will not be the restraining amount for any claims against damages or losses suffered by the Bank or will not foreclose the legal remedies available to the bank according to Law.

v. The performance bank guarantee will be discharged on satisfactory completion of the Defect Liability Period and Warranty period after deducting any amount that may be due to the Bank.

18. TIME FOR COMPLETION: Time is the essence of this contract. The supply and installation of Sign Board work should be completed the indented quantity in all respect within 45 days from the date of commencement of work.

19. LIQUIDATED DAMAGES FOR DELAY: If the Bidder fails to supply & install the Sign Board within the specified time, the Bank shall have the option to accept or reject the Bill claimed by the Bidder after the expiry of the time period specified in the RFP. In case of acceptance of the delayed installation of Sign Board, the Bidder shall be liable to pay the Bank the following amount as Liquidated damages at the rates specified below, for each completed week of delay or part thereof, on the value of the total project.

Liquidated Damages per week of delay or part thereof	0.5% of the Project cost (i e BOQ) per week subject to a maximum of 5% of the project cost.

The Bidder agrees and considers that the liquidated damages set out herein above are fair and reasonable and that he will raise no objection or dispute with regard to the bank's right to recover the liquidated damages.

The liquidated damages shall be deducted / recovered by the bank from any money due or becoming due to the Bidder under this purchase contract or may be recovered by encashment of bank guarantees or otherwise from Bidder.

However, on a representation from the vendor with documentary evidence, the Bank may reduce or waive this compensation purely at its discretion, if the Bank is satisfied that the delay was on account of reasons beyond the control of the vendor.

20. BIDDER TO PROVIDE FOR EVERYTHING NECESSARY:

The Bidder shall provide and ensure everything necessary for the proper execution of work according to the intent and meaning of the drawings, schedule of quantities and specifications taken together whether the same may or may not be particularly shown or fully described therein provided that the same can be reasonably inferred there from and if the Bidder finds any discrepancies therein he shall immediately and in writing, refer the same to the bank, whose decision shall be final and binding.

21. MATERIALS, WORKMANSHIP, SAMPLES, TESTING OF MATERIALS:

All the works specified and provided for in the specifications or those which may be required to be done in order to perform and complete the work shall be executed in the best and most workman like manner with materials of the best and approved quality with particulars contained in and implied by the specifications.

22. ACCESS & INSPECTION:

Any authorized representative of the Employer/Bank shall at reasonable times have free access to the works and/or to the workshops, factories or other places where the sign boards or its materials are being manufactured. Such inspection may be carried out even after the installation. Bank also will have the right to get a technical audit and inspection carried out through external agencies like the Central Vigilance Commission. The contractor/ the supplier shall give all reasonable facilities and make all arrangements for carrying out such inspections. During such inspection, the quantity and quality of the Sign Board work may be checked to ensure compliance with the specifications laid down. The supplier shall give every facility to the Bank or their authorized representatives necessary for inspection, examination and testing the quality and quantity of materials and workmanship.

23. REJECTION AND RE -DOING OF IMPROPER WORK:

As a result of the inspections conducted by the Bank or inspecting officials, internal or external agencies like CTE of CVC if it is found that the work is not being or has not been carried out in accordance with the specifications and these conditions, such lots shall be liable to be rejected even if they were accepted or paid earlier. However, at the discretion of the Bank, the supplier may be permitted to re-do the improper work and rectify the defects and deficiencies at his own cost. On account of such permission to re-do the work, the supplier is not entitled to claim for extension of time or wavier of penalty or any compensation or relief whatsoever.

If as a result of any such inspections any overpayment is detected, the Bank shall be at liberty to recover the amount overpaid from any money that may have become or that will become due to the supplier or from the Performance Guarantee, notwithstanding any certification given or payment made already.

24. TESTING:

The Bank reserves the right to get the samples of flex, vinyl sheet and structural steel tested from independent testing agencies and their test results shall be binding.

25. INDEMNITY:

The sign board providers shall undertake the work complying with labour laws and shall not employ child labourers, and take all necessary safety precautions in undertaking work at site and as well in the respective workshops. The bank shall be kept indemnified against any possible damage to the building, roads or members of the public or third party materials in the course of execution of work. The bank shall also be indemnified against any action initiated by Government agencies or against prosecution on account of any untoward incidents, accidents, deaths occurring to the labour force employed or to the third parties arising on account of negligence or non fulfilling statutory norms / requirements while manufacturing, transporting or while execution of work at site and the consequent claims and damages arising thereof, the Sign Board provider / their converters shall alone be responsible.

26. INSURANCE:

The Sign Board providers / their converters are advised to suitably insure at their own cost for the men, materials and finished product against theft, losses, damages due to accidents during transit of purchase of material, during storage at the time of manufacturing and during delivery of the finished product to the various centers or at the time of execution/installation of works.

27. VARIATION & DEVIATION IN SPECIFICATIONS:

The specification of materials like vinyl, flex and other fabrication material shall be as per the bid and tolerance as detailed in the Technical Specification. Any variations beyond tolerance, if accepted by bank are liable for cost adjustments and the decision of the Bank shall be final and binding on the Bidder/supplier as to the amount to be recovered.

28. COMPLETION OF WORKS:

On completion of the work at the site, the Vendors / their converters shall remove all the materials, tools, equipment's and ensure the surroundings are clean and any debris, unwanted, unused materials are cleared from the site and disposed suitably. Any cost incurred by the bank for non-compliance of the above shall be recovered from the payments.

Upon completion of installation work at all sites, vendors to compulsorily take a Google map photograph (with Latitude & Longitude of the location) of the name board installed and send the same to the Regional office on the same day without fail.

29. IDLE LABOUR:

Whatsoever the reasons may be no claim for idle labour, additional establishment cost of hire and labour charges of tools and plants would be entertained at any circumstances at the time of installation at site.

30. BILLING AND PAYMENT TERMS:

Payment will be made after satisfactory completion of work. The signage provider on completion of work should submit his bill in duplicate once in 15 days to the respective Regional Office along with a confirmation from the branch / office for having completed the works. Applicable Tax deduction at source (TDS), if any, as per relevant provisions of Finance Act from time to time and Works Contract Tax, if applicable, will be deducted at the time of releasing the payments. Bill payment will be made at Regional Office within a period of 30 days from the date of receipt of bill along with required documents mentioned in the bid.

31.TERMINATION OF THE CONTRACT:

The Bank at its option without prejudice to its rights under the Contract, is entitled to terminate the Contract at any time by giving 15 days' written notice to the Contractor in the following circumstance:

a. in case the contractor does not comply with any of his obligations/undertakings under this Contract;

b. if the design, specifications, fabrication or performance of the Sign Board supplied by the contractor do not conform to the approved technical specifications and other requirements specified in this contract or agreed to by the contractor;

c. if the contractor refrains from implementing any of the instructions received from the Bank within the stipulation of this Contract;

d. In case of any breach of the terms and conditions of this contract by the contractor.

e. If the contractor becomes bankrupt or insolvent, compounded with its Creditors, or being a corporation, commence to be wound up for the purpose of amalgamation or reconstruction, or carry on its business under a Receiver for the benefit of its Creditors, the Bank shall be at liberty to terminate the contract forthwith upon coming to know of the happening of any such event as aforesaid by notice in writing to the contractor or to the Receiver or Liquidator or to any person in whom the Contract may become vested or give such Receiver, Liquidator or other person the option of carrying out the Contract subject to his providing guarantee for amount to be specified by the Bank.

f. In the event of such termination, the Performance Guarantee/ Security Deposit of the contractor shall stand forfeited and shall be at the disposal of

the Bank. Further, the Bank will be at liberty to take over the incomplete works and complete them at the risk and cost of the Bidder in addition to levying compensation for the delay in completion of the work.

32. SETTLEMENT OF DISPUTES AND ARBITRATION:

i. It shall be an inseparable part of the contract that in matters regarding quality of materials, workmanship, or rejection of improper supply, interpretation of specifications, commitments made etc, the decision of the Bank, which shall be given in writing, shall be final, conclusive and binding on the Bidder. If the Bidder considers that any decision of the Bank is unacceptable and issue cannot be resolved mutually, the Bidder may request for arbitration in writing within 15 days of such happening. Thereon, the Employer shall give his written instructions or decision within a period of 30 days from the receipt of the Bidder's letter.

ii. All disputes or differences in respect of which decisions have not been final, binding and conclusive as above shall be referred for arbitration by a Sole Arbitrator in accordance with the provisions of the Arbitration and Conciliation Act, 1996. The Bank shall finalize the names of 3 Arbitrators. The Bidder has to choose ONE among them. The seat of arbitration will be at Ballari, Karnataka. The expenses of Arbitration shall be equally shared.

iii. In the case the successful Bidder is a Central Public Sector Enterprises (CPSEs) or a Government Department, the following arbitration clause will be applicable: In the event of any dispute or difference relating to the interpretation and application of the provisions of the contracts, such dispute or difference shall be referred by either party for Arbitration to the sole arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Government of India in-charge of the Department of Public Enterprises. The Arbitration and Conciliation Act, 1996 shall not be applicable to arbitration under this clause. The award of the arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make further reference for setting aside or revision of the award to the Law Secretary, Department of Legal Affairs, Ministry of Law & Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary/Additional Secretary, when so authorized by the Law Secretary, whose decision shall bind the Parties finally and conclusively. The Parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator.

33. MAINTENANCE DURING DEFECT LIABILITY PERIOD:

i. The contractor should rectify the defects, if any, found in the work executed by them at their cost satisfactorily during a **DEFECT LIABILITY PERIOD** of 1 **year** from the date of completion and satisfactory certificate.

ii. During the defect liability period the contractor shall ensure that the Sign board is being maintained and is functioning properly.

For Change of Vinyl:

During the defect liability period, the contractor shall ensure that the vinyl is maintained in good condition.

34. WARRANTY:

The contractor should provide a comprehensive unconditional warranty for the complete Sign Board work along with completed structure work for **a period of 1 Year and 3 year for Vinyl and Flex from the date of completion and satisfactory certificate from the Bank**, covering not only the basic materials used for the manufacture of the Sign Board and also the fabrication and erection.

i. If the Bidder fails to comply with these requirements within the period allowed, the Bank may carry out such repair or replacement and recover the cost from the Bidder from any money due to him or which may become due to him at a later date including his performance guarantee/Security Deposit.

ii. The final bills would be cleared only on submission of the Warranty Documents that fulfill all the above conditions.

iii. The Bidder should be able to provide qualified service persons for attending the problems if any during the Warranty period (1 Year for the Sign Board along with complete structure and 3 years for the Flex and Vinyl)

35. On check, if there are differences between the rates given by the Bidder in words and figures, then the rate quoted by the Bidder in words shall be taken as correct.

36. BUYBACK OF OLD SIGN BOARD: Bidders are also compulsorily required to quote price for buyback of old sign boards (Uniform rate for buyback of Sign board irrespective of the type and condition of the board, which shall include removal charges, transportation etc). On completion of the work at the site, the signage providers / their converters should not leave behind any old sign boards and should also shall remove all the materials, tools, equipment's and ensure the surroundings are clean and any debris, unwanted, unused materials are cleared from the site and disposed suitably. Any cost incurred by the bank for non-compliance of the above shall be recovered from the payments.

TECHNICAL SPECIFICATIONS

1. SPECIFICATIONS FOR FLEX SUBSTRATE AND VINYL TO BE USED FOR SIGNAGE

(1) **FASCIA-FLEXIBLE SUBSTRATE**: The properties are given in Table 1. It shall have UV resistors added while manufacturing to prevent the whiteners turning yellow due to constant exposure to UV rays. The flex and Vinyl should be warranted for a period of three years from the date of completion against yellowing / graying of flex, plasticizer migration, wicking of flex, fungus or mildew formation, vinyl peel-off, fading, shrinkage, cracking and crazing as detailed in Clause 33 & 34 of General Conditions of Contract.

(2) **VINYL STICKER CUTTING FOR SIGN BOARDS:** Letters and Logo shall be computer-cut with vinyl (translucent/ opaque depending on the type of signage) matching the Colour combination of the Bank which shall be pasted on the suitable flex material. The shades will be approved by Bank / Bank's authorized representative. The Colour specification for the signage :

Colour	**Pantone number (PMS)**	**CMYK colour codes (for reference)**
Blue	2387 C	C:90, M:60, Y:00, K:00
Green	361 C	C:70, M:00, Y:100, K:00
Black	Black 6 C	K:100

Note: Vinyl material should be of **LG, 3M, or other specific make as approved by the Bank** and in such a case they will have to produce test certificate from any authorized National Test House, in addition to furnishing samples. Their bids will be considered subject to approval of the material.

(3) **TABLE 1- PHYSICAL PROPERTIES OF FLEXIBLE SUBSTRATE :**

Property	Metric Units (Range)
Service Temperature range	-20ºC to +70ºC
Light Transmission (opacity)	Depending on the type of board, Front lit/Backlit Flex is to be used with suitable translucence with a Minimum 20% for backlit sign boards
Tensile strength Range Tear weft (Cross Direction) Tear Warp(Machine Direction) 0 Tensile Warp (Machine Direction)	Minimum 15.50 kg / cm Minimum 17.00kg / cm Minimum 20.00 kg / cm Minimum 26.00 kg / cm
Thickness	0.050 cm to 0.070 cm
Weight	Minimum 630gsm

(4) **WATERMARK / METER MARK:** The Flexible Substrate should have the Watermark / Meter Mark of the manufacturer. The Flexible Substrate not having watermark / meter mark will get disqualified.

(5) **TABLE 2 – PHYSICAL PROPERTIES OF VINYL (TRANSLUCENT OR OPAQUE DEPENDING ON THE TYPE OF SIGN BOARD) :**

Property	Metric Units (Range)
Tensile Strength	Minimum 0.8 kg / cm at 23ºC
Applied Shrinkage	Maximum 0.5 %
Service temperature range	-20ºC to +70ºC
Adhesion Strength, after applying backing sheet	Minimum 0.5 kg / cm
Film	0.050mm
Thickness (film & adhesive)	0.08 to 0.105 mm
Liner	Synthetic / Polymeric / polyolefin coated paper Liner or equivalent subject to submission of certificate in this regard from reputed testing centre.

(6) The testing of the Flexible Substrate and Translucent Vinyl for the above physical properties may be carried out as per the relevant ASTM Specifications.

2. SIGN BOX SPECIFICATIONS

(1) **SIGN CABINET STRUCTURE – FRAME WORK**:

a) GLOW SIGN BOARD (BACKLIT): The Box (structure) should be fabricated using square MS tube 1" x 1" of 18 gauge with primer and enamel painted. ISI grade GI Sheet of 24 gauge duly powder coated for side, top and bottom and 26 gauge for back should be used. Thickness of back-lit sign board should be 6". Bird-proof vent holes to be provided on the GI sheets provided on the sides of the board to dissipate hot air.

b) SIGN BOARD (FRONT LIT): The frame (structure) should be fabricated using square MS tube 1" x 1" of 18 gauge with primer and enamel painted.

(2) **SIGN CABINET SUPPORT**: The sign cabinet should be provided with suitable arrangements for fixing to existing wall surface or existing supporting structures available with suitable clamps, brackets, anchor bolts etc. The arrangements should be adequate to support the weight of the cabinet and to keep it firmly in position. The minimum requirement is that the signage frame work shall be anchored to the fixing area using 'L' angle of at least 1" of suitable thickness (Minimum of 3mm) in L shape at an interval of 2 Numbers for every 10 feet. All exposed clamps, brackets etc shall be painted with two coats of synthetic enamel paint over a coat of primer. Nothing extra will be paid for fixing the cabinet in position.

(3) **WELDING SPECIFICATIONS**: Branded welding rods should be used for welding the joints. Welding rod should be preheated prior to welding. Preheating the welding rods enables uniform & smooth flow of the welding material in the joints. If welding is done with preheated rod there will be no formation of open fissures in the joint due to smooth flow of welding material. Open fissures cause weakening of joints. Welding has to be done across the full cross section of the MS hollow pipe.

(4) **PROTECTION OF THE FRAME**: The entire frame of the sign cabinet post welding has to be grinded around the welding joints to remove spurs and undulations if any created during welding. Post grinding the joints, the MS pipe has to be painted with zinc chromate primer and at least 1 coat of synthetic enamel paint.

(5) **FASTENERS**: The fasteners used shall be uniform and at such spacing that it does not spoil the appearance of the signage looking from the bottom or the sides. The head of the screw shall have capping of stainless steel.

(6) **SIGN BOX TENSIONING SYSTEM**: A suitable tensioning system should be used for stretching flexible substrate on the front part of the sign box. The system should be such that the stretching of the flexible substrate is uniform across the face of the sign box and is not overstretched. To ensure that the flexible substrate is tensioned uniformly an extruded aluminum tensioning system with Allan key or Milliken aluminum tensioning system with rubber beading should be adopted. The sign face shall be tensioned with tensioning system all along the length and width of the sign.

3. **PROCESS OF PASTING VINYL STICKERS OVER THE FLEX SUBSTRATE**: The pasting vinyl stickers over the flex substrate shall be undertaken with all care and techniques such as using pre mask tapes to the vinyl before initiating the fixing of the same over the flex, it shall be ensured that vinyl is properly aligned to the flex without any gaps at the outer edges, there are no air bubbles, etc., The workmanship shall be of high standards and engineering.

4. **FIXING OF THE SIGNAGES AND SAFETY AT SITE**: The signage providers shall duly assess the site condition for fixing securely by appropriate means using necessary clamp, hooks, fasteners and including minor civil works necessary at site. The entire signage so fixed at site shall withstand high wind pressures depending upon the actual locations / floor in which it is installed. While executing the work the labour force used shall comply to labour laws and all necessary safety measures shall be undertaken like using scaffolds, ladders, safety belts, helmets, gloves, appropriate tools. Suitable precautions shall be taken against overhead power lines, slippery surface or such other hazards which may be in the close proximity to the premises / site. Any damages to the signage during the process of installation will result in rejection of the signage and the same shall be replaced at their own cost.

5. **ELECTRICAL COMPONENTS**:

(1) The sign should be fitted with LED tube Lights of Philips/Compton or other reputed brands as approved by the bank.

(2) Distance between the lights should be uniform across the rows.

(3) Good quality insulated copper wires of ISI mark such as Finolex/ V-Guard/ Havells should be used for all electrical connections.

(4) Connectors made from moulded plastic should be used to connect wires. No wire should be connected by tape or left open.

(5) The number of circuits should be based on the number of lights connected to each circuit and as per the direction of bank.

6. **STANDARDS:** All the materials shall conform to the required standards & safety aspects as specified in relevant ASTM/BIS standards wherever applicable.

7. The sign boards have to be fixed at various heights from the ground level as per the requirement. The rate quoted shall apply for all heights. **No scaffolding charges or any other charges will be paid extra.**

8. LIST OF APPROVED MAKE/BRAND/SPECIFICATION FOR MATERIALS

Sr. No.	Materials	Approved brands
1.	Cement	
	a) Ordinary Portland Cement (OPC) for RCC Works	Ultra Tech / ACC / Birla Plus / Birla Gold / Vasavdatta /Ambuja / Bharti / JSW / Dalmia / Chettinad / Emmami / Vicat / Orient / JK Laxmi /Lafarge
	b) Portland Pozzolana Cement/ slag cement (PPC) / PSC (For Plaster / masonry / flooring work)	Birla A-1 / ACC King / Vasavdatta / Ultra Tech / Manikgarth / Birla Gold / Coromondal / Bharti / JSW/ Dalmia / Chettinad / Emmami / Vicat / Orient
2.	Steel	
	a) Structural Steel	Tiscon / Vizac / Jindal / Sail / Tata/ Essar / Arcelor Mittal
	b) Corrosion Resistance Steel (CRS) / HCRS	Tiscon / Vizac / Jindal / Sail / Tata/ Essar / Arcelor Mittal
	c) Epoxy Coated	Electrotherm India Ltd., Hari Om
3.	Ready mix Concrete (RMC)	Godrej /ACC / Ultra Tech / Lafarge
4.	Polycarbonate Sheet 6mm thick	Lexan
5.	Artificial Sand	Artificial Sand prepared through vertical SWHAT shaft impact or machine shall be used
6.	Natural Sand	Use river sand having silt content not more than 8%
7.	Aggregate 10 mm and 20 mm	N.A. – As using of ready-mix concrete
8.	AAC Blocks	Siporex / Ultratech / Magicrete / Ecolite / Aerocon / Flyocrete / Powerlite / Dolite / Harmony
9.	Adhesive to AAC Block / tile	K-2 Joy chemicals, Gobain weber, ultratech, fly bond, blockol by Ambuja cement, NSA Gold, NSA Silver, saint gobain,blockbond
10.	Concrete Cover Block	Disha / Astra
11.	Mechanical Splice	Splicetek
12.	PVC Water Tank	Syntex
13.	Painting	

	a) Primer (External and Internal)	Asian / Nerolac / Berger / Dulux / Snowcem
	b) Oil bound Distemper to internal walls	Asian / Nerolac / Berger / Dulux / Snowcem
	c) Synthetic Enamel Paint to M.S.grill	Asian / Nerolac / Berger / Dulux / Snowcem
	d) Elastomeric external paint	Asian / Nerolac / Berger / Dulux / Snowcem
14.	CPVC Pipe	Finolex / Supreme / Jain / Astral Ashirwad / Ajay / Kitec / Kerovit by Kajaria
15.	UPVC Pipes	Finolex / Supreme / Jain / Astral / Ashirwad / Ajay / Kitec / Kerovit by Kajaria
16.	G.I. Pipes	Tata / Jindal
17.	Water resistant white cement-based wall care putty	JK White / Birla White / Ultratech / Wall plast
18.	Texture plaster 3mm to 5mm thick applying by trowel	Ultratech / Asian / Nerolac / Berger / Nitco / Rinova / Godavari
19.	APP / SBS membrane waterproofing	Tikidan / APEX / IWL / Asian / Pidilite

Note: 1. Contractor shall take prior Approval from the bank before procurement of any materials.

2. Additional Technical Specifications as per Price Bid Format Annexure – 11 to be followed.

9. ADOPTION OF INTEGRITY PACT

a. The Pact essentially envisages an agreement between the prospective bidders and the Bank, committing the persons/officials of both sides, not to resort to any corrupt practices in any aspect/stage of the contract.

b. Only those bidders, who commit themselves to the above pact with the Bank, shall be considered eligible for participation in the bidding process.

c. The Bidders shall submit signed Pre Contract integrity pact as per Annexure-4-A along with Part-A – Technical Bid. Those Bids which are not containing the Integrity Pact are liable for rejection.

d. Foreign Bidders, if any, to disclose the name and address of agents and representatives in India and Indian Bidders to disclose their foreign principles or associates.

e. Bidders to disclose the payments to be made by them to agents/brokers or any other intermediary. Bidders to disclose any transgressions with any other company that may impinge on the anti corruption principle.

f. Integrity Pact in respect this contract would be operative from the stage of invitation of the Bids till the final completion of the contract. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.

g. The Integrity Pact Agreement submitted by the bidder during the Bid submission will automatically form the part of the Contract Agreement till the conclusion of the contract i.e. the final payment or the duration of the Warranty/Guarantee/AMC if contracted whichever is later.

h. Integrity Pact, in respect of a particular contract would be operative from the stage of invitation of bids till the final completion of the contract. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.

i. Integrity pact shall be signed by the person who is authorized to sign the Bid.

j. NAME & CONTACT NUMBER OF INDEPENDENT EXTERNAL MONITOR (IEM)

Smt. Dolly Chakrabarty, IA & AS (Retd) Email : dollychakrabarthy@gmail.com	Sri. Hem Kumar Pande, IAS Email : hempande@hotmail.com

ANNEXURE - 1

BID OFFER

I/We have read and examined, understood the intent of the RFP document, Schedules, Specifications Applicable, Drawings and Designs, General Rules and Instructions, General Conditions of Contract, Special conditions, Schedule (Bill) of quantities in Price Bid, and all other documents referred to in the conditions of contract and all other contents in the bid document for the work.

I/We hereby submit the bid for the execution of the work specified by the Bank within the time specified in accordance in all respects with the specifications, designs drawings and instructions in writing referred to in the General Rules and Instructions, General Conditions of Contract and in all respects in accordance with, such conditions so far as applicable. I/we are enclosing the information/details asked for in the **Format of Technical Bid.**

A sum of ₹._____(Rupees _____) Lakh is hereby forwarded as earnest money in the form of Demand Draft/Bank Guarantee of _____ Bank (Name of the issuing Schedule Bank) bearing no_____ and date _____.

In the event of my / our failure to comply with any of the terms and conditions of this bid or to commence the work on the specified date after award I/We agree that the Bank shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely; otherwise the said earnest money shall be retained by it towards security deposit to execute all the works referred to in the bid documents upon the terms and conditions contained or referred to therein.

I/We hereby declare that I/We treat the bid documents, drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any persons other than a person to whom I/We am /are authorized to communicate the same or use the information in any manner prejudiced to the safety of the State / the Bank.

I/We fully understand that you are not bound to accept the lowest or any bid you may receive. Shri._____, Partner / Proprietor / Authorized representative of the Company, is the person authorized to negotiate commercial, technical terms & conditions & sign on behalf of the firm any Agreement, Bills & receipts for this work.

SIGNATURE OF THE BIDDER/CONTRACTOR (WITH SEAL)

I/We confirm and assure the Bank that by submitting this bid I/we accept the relationship of trust and confidence established between Me/Us and Bank and shall agree to maintain all the information and communication, the design of Sign Board, its implementation schedule and all related developments in strict confidence and shall not divulge such information to any unauthorized persons, press, media, any outside agencies, any unconnected persons or utilize for any activity whatsoever beyond the professional needs for carrying out the designed objectives and shall ensure that all the converters who are engaged by Me/Us for execution of the work also and will do all that is necessary to maintain confidentiality of this work and Brand Building Exercise.

I/We agree that if I/we are short-listed to open the price bid and if my/our offer is accepted by the Bank, until a formal agreement on stamp paper is prepared and signed, this application, with your written acceptance of the price quoted by us and other correspondence on the subject, if any, shall constitute a binding contract between us.

Dated the: _____ day of August 2025

Signature of Bidder/ Company with seal

Witness, Name & address:

Full Postal Address including Pin Code No. & Telephone No

ANNEXURE - 2

BIO DATA OF THE TENDERER

1. (a) Name of the Tenderer :
   Address :
   Telephone No :
   Office :
   Residence :
   Mobile :
   E-Mail :

(b) Address of office :

2. a) Status of the Firm(Whether company/ Partnership / proprietary) :

b) Name of the Proprietor/ Partners/ Directors:

I)

II)

III)

c) Year of establishment :

3. Whether registered with Registrar of Companies/ firm. If so, No. & Date :

4. Registration with Tax Authorities :

a) Income-tax No. PAN :
(Furnish copies of Income-tax returns)

b) GST Registration Number :
(Furnish the latest copies of the returns filed)

SIGNATURE OF THE BIDDER/CONTRACTOR (WITH SEAL)

5. Names of the Bankers with address :

I)
II)

Turnover of the Company/firm (Please attach copy of documents in support of the details)

Sl.No.	Fin. Year	Turnover
1	2022-23	
2	2023-24	
3	2024-25	

6. Registration / Empanelment with Government / Public Sector / Banks / Corporate if any (Copy of valid registration / empanelment copy should be enclosed).

NAME OF THE ORGANISATION	NATURE OF WORKS	VALUE OF WORKS	DATE OF REGISTRATION/ EMPANELMENT

7. Details of major Sign Board executed in the past, - Schedule A
8. Details of design and fabrication facilities available – Schedule B
9. Please specify the name of the manufacturer, brand name and specifications of the Acrylic sheet, vinyl and structural steel materials. The Vendor is going to use for the Bank. (Enclose literature, technical specifications, test certificates etc).
10. Give details of the warranty for flex and vinyl. Enclose specimen copy of the warranty card.

SIGNATURE OF THE BIDDER/CONTRACTOR (WITH SEAL)

11. Have you ever been disqualified / levied penalties in any work contract in the past :

12. Furnish the names of three responsible clients / persons to whom the major works carried out by the applicant with address and telephone number who will be in a position to certify about the quality as well as past performance of your organization.

NAME OF THE OFFICIAL	ORGANISATION & ADDRESS	CONTACT NUMBERS

13. Documents to be enclosed:

i. Signed copy of the entire tender document duly signed by the bidder with seal on every page acknowledging the tender instructions, terms and conditions of the Tender.

ii. Evidence of authority to sign. (Power of Attorney)

iii. Schedules duly filled in the prescribed formats.

iv. Attested Copy of audited financial statements (Balance Sheets/Profit & Loss Accounts etc) for 3 years (Doc3 of eligibility criteria)

v. Attested Copy of Partnership Deed or Registration Certificate (Doc1 of eligibility criteria)

vi. Copy of Product Manual/warranty card/warranty agreement if any from manufacturer of Flex/Vinyl (Agreement with manufacturer if any can be submitted in addition)

vii. A Sample (2.5ft X 1 ft without metal frame) as per Clause 21 of General instructions

viii. Attested Copies of Experience, Work Orders and Completion Certificates along with along with details of facilities in Schedule – A & B (Doc2 of eligibility criteria)

ix. Attested Copies of the registration certificates necessary for carrying work (GST, PF, ESIC etc as per Doc4 of eligibility criteria)

x. Attested copy of the proof of registered office in Karnataka State. (Doc5 of eligibility criteria)

xi. Signed Declaration as per the Annexure 09 (Doc 6 of eligibility criteria)

SIGNATURE OF THE BIDDER/CONTRACTOR (WITH SEAL)

xii. Attested copies of complete set of IT returns, GST certificate and PAN Card (Doc7 of eligibility criteria)

xiii. Integrity Pact

DECLARATION:

- I/We confirm that to the best of my/our knowledge the information provided above is correct and any concealment of facts will lead to my/our disqualification at any stage by the Bank.
- I/We also confirm that we are agreeable for implementation within the time schedule and agreeable to the terms and conditions mentioned in the bid documents and specifically those relating to the One year warranty for structure and 3 years warranty for vinyl and flex material as per tender terms and conditions.

Place : SIGNATURE
Date :

NAME & DESIGNATION SEAL OF ORGANISATION

SIGNATURE OF THE BIDDER/CONTRACTOR (WITH SEAL)

Schedule "A"
EXPERIENCE RECORD

Details of all similar major works completed or in progress during last 2-3 years

No	Name of client/ Firm	Brief details of Sign Board work	Approx. cost	Date of completion

1. Details of all works which are at various stages of execution including works for which work orders have been received but work is yet to start, or works approaching completion but for which full completion certificates are yet to be issued, are to be provided.
2. Provide copies of Work Orders and Completion Certificates for each project along with contact details of persons in charge. The details are liable to be verified if required.

Details as available at the time of applying have to be provided.

Schedule "B"

DETAILS OF WORKSHOP AND FABRICATION FACILITIES AVAILABLE

Sl.No	Equipment/ facilities	Location

Note: Give details of all the key equipment and facilities available and their location for design and fabrication of the sign boards.

SIGNATURE OF THE BIDDER/CONTRACTOR (WITH SEAL)

ANNEXURE – 3

Bidder's Authorization letter format

To
The General Manager,
Karnataka Grameena Bank
GA Wing, #32, Sanganakal Road,
Gandhi Nagar, Head Office,
Ballari – 583103

Dear Sir,

SUB: Authorization Letter for attending the Bid Opening

REF: YOUR RFP NO: -_____Dt_____.
_____

This has reference to your above RFP for supply of Sign Boards. Mr. Miss/Mrs. _is hereby authorized to attend the bid opening of the above RFP_____ _____DT:_____on behalf of our organization.

The specimen signature is attested below:

_____

Specimen Signature of Representative

_____ _____

Signature of Authorizing Authority Signature of Attesting Authority

_____

Name of Authorizing Authority

SIGNATURE AND SEAL OF CONTRACTOR

ANNEXURE – 4

FORMAT OF AGREEMENT

(TO BE ENTERED WITH SUCCESSFUL CONTRACTOR/ AGENCY IN STAMP PAPER)

This agreement made on this ____ day of the month of _____ in the year 2025 BETWEEN, Karnataka Grameena Bank, a body corporate constituted under Regional Rural Bank Act, 1976 having its Head Office at No 32, Sanganakal Road, Gandhi Nagar, Ballari, Karnataka Pin 583103 hereinafter referred to as "Bank" (which expression shall unless it be repugnant to the meaning or context thereof, be deemed to means and include its successors and permitted assigns) of the One part;

AND

M/s. _____ duly represented by one of its Partner Sri. _____ AGE: ____ YEARS, S/O, _____ having their office at _____ , _____ hereinafter called the Contractor) of the other part.

WHEREAS THE Bank is desirous of undertaking **Installation Of Sign Board at Branches/Offices of Karnataka Grameena Bank as per the requirement of the bank after entering into agreement with the vendor(s)** as fully detailed in the tender document and has accepted the tender (RFP_____) opened on ----------furnished by the contractor & the contractor has agreed to perform the services as set out and subject to the terms & conditions set forth in the said documents mentioned herein under.

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the conditions of contract hereinafter referred to.

2. The following documents not inconsistent with these presents shall be deemed to form and be read and construed as part of this agreement viz,

a) Notice inviting Tender
b) The Tender Document comprising; Tender Notice, General instruction to tenderers, General Conditions of the Contract, Scope of works, Schedule of quantities, Tender Drawings / Sketches.
c) Technical Specifications
c) Safety code.
d) All Annexures
e) Letters from and to the Contractor, if any, leading to and prior to acceptance letter.

SIGNATURE OF THE BIDDER/CONTRACTOR (WITH SEAL)

3. In consideration of the payments to be made by the Bank to the Contractor the Contractor hereby covenants and agrees with the Bank to construct, complete and perform the works in conformity in all respects and subject to all terms and conditions/rules as mentioned in the aforesaid documents which shall from part of this agreement.

In witness whereof, the parties hereunto have set their respective hands and seals the day and year first above written.

For & on behalf of the	For & on behalf of the
Contractor with seal	Karnataka Grameena Bank with seal

ANNEXURE – 4-A

INTEGRITY PACT)

PRE CONTRACT INTEGRITY PACT

1. GENERAL

1.1. This pre-bid contract Agreement (herein after called the Integrity Pact) is made on _____ day of the month of _____ in the year 20____ , between, the Karnataka Grameena Bank, A Scheduled Regional Rural bank established by Government of India, under provisions of RRBs Act 1976 having its Head office at 32, Sanganakal Road, Gandhi Nagar, Ballari 583103,with branches (hereinafter referred to as BUYER which expression shall include its successors and assigns) acting through Shri_____ , (Designation of the officer) representing _____, of the BUYER, of the FIRST PART

AND

M/s._____represented by Shri _____Chief Executive Officer/Authorised Signatory (hereinafter called the "BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER", which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns), of the SECOND PART

WHEREAS the BUYER proposes to procure (Name of the Stores/Equipment/item) /engage the services and the BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER is willing to offer/has offered the stores/services and

WHEREAS the BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER is a private company/ public company/Government undertaking/ partnership/ LLP/registered export agency/service provider, duly constituted in accordance with the relevant law governing its formation/incorporation/constitution and the BUYER is a Scheduled Regional Rural bank established by Government of India, under provisions of RRBs Act 1976.

1.2. WHEREAS the BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER has clearly understood that the signing of this agreement is an essential pre-requisite for participation in the bidding process in respect of Stores/Equipment/ltems/Services proposed to be procured by the BUYER and also understood that this agreement would be effective from the stage of invitation of bids till the complete execution of the agreement and beyond as provided in clause 13 and the breach of this agreement detected or found at any stage of the procurement process shall result into rejection of the bid and cancellation of contract rendering BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER liable for damages and replacement costs incurred by the BUYER.

2. NOW, THEREFORE, the BUYER and the BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER agree to enter into this pre-contract integrity agreement, hereinafter referred to as Integrity Pact, which shall form part and parcel of RFP as also the contract agreement if contracted with BIDDER, in the event that the BIDDER turns out to be successful bidder, and it is intended through this agreement to avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings prior to, during and subsequent to the Contract to be entered into with a view to:-

SIGNATURE OF THE BIDDER/CONTRACTOR (WITH SEAL)

2.1. Enabling the BUYER to obtain the desired Stores/Equipment/Work/Service/Materials at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and

2.2. Enabling BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER/SERVICE PROVIDER to refrain from bribing or indulging in any corrupt practices in order to secure the contract, by providing assurance to them that the BUYER shall not be influenced in any way by the bribery or corrupt practices emanating from or resorted to by their competitors and that all procurements shall be free from any blemish or stain of corruption and the BUYER stays committed to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereto hereby agree to enter into this integrity Pact and agree as follows:

COMMITMENTS OF THE BUYER

The BUYER commits itself to the following:-

3.1. The BUYER represents that all officials of the BUYER, connected whether directly or indirectly with the procurement process are duty bound by rules and regulations governing their service terms and conditions not to demand, take promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER either for themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the contract.

3.2. The BUYER will, during the pre-contract stage, treat all BIDDERS/SELLERS/CONTRACTORS/SERVICE PROVIDERS alike, and will provide to all BIDDERS/SELLERS/CONTRACTORS/SERVICE PROVIDERS the same information and will not provide any such information to any particular BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER which could afford an advantage to that particular BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER in comparison to the other BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDERS.

3.3. The BUYER shall report to the appropriate Government Regulators/Authorities any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach, as and when the same is considered necessary to comply with the law in force in this regard.

In case any such preceding misconduct on the part of such official(s) is reported by the BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER to the BUYER with the full and verifiable facts and the same is prima facie found to be correct by the BUYER, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the BUYER and such a person shall he debarred from further dealings related to the contract process. In such a case, while an enquiry is being conducted by the BUYER, the proceedings under the contract would not be stalled.

4. COMMITMENTS OF BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDERS

The BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:-

4.1. The BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER, connected directly or indirectly with the biding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.

4.2. The BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage, or inducement to any official of the BUYER or otherwise for procuring the Contract or for forbearing to do or for having done any act in relation to the obtaining or execution of the contract or any other contract with the BUYER or for showing or forbearing to show favour or disfavour to any person in relation to the contract or any other contract with the BUYER.

4.3. The BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER further confirms and declares to the BUYER that the BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER is the original Manufacturer/Integrator/Authorized government sponsored export entity of the stores/Authorised Service Provider having necessary authorizations, intellectual property rights and approvals from the intellectual property right owners of such materials/services and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the BUYER or any of its functionaries, whether officially or unofficially to the award of the contract to the BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.

4.4. The BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payment he has made, is committed to or intends to make to officials of the BUYER or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.

4.5. The BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.

4.6. The BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities emanating from other competitors or from anyone else.

4.7. The BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER shall not use improperly, for purpose of competition or personal gain, or pass on to others, any information provided by the BUYER as part of the business relationship, regarding plans, technical proposal and business details, including information contained in any electronic data carrier. The BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER also undertakes to exercise due and adequate care lest any such information is divulged.

4.8. The BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.

4.9. The BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER shall not instigate or cause to instigate any third person to commit any of the acts mentioned above.

5. PREVIOUS TRANSGRESSION

5.1. The BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Bank, Public Sector Enterprise/Undertaking in India or any Government Department in India that could justify BIDDER's exclusion from the tender process.

5.2. If the BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER makes incorrect statement on this subject, BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER can be disqualified from the tender/bid process or the contract, if already awarded, can be terminated for such reason.

6. EARNEST MONEY (SECURITY DEPOSIT)

6.1. Every BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER while submitting commercial bid, shall deposit an amount as specified in RFP/Tender Documents as Earnest Money/Security, Deposit, with the BUYER through any of the instruments as detailed in the tender documents.

6.2. The Earnest Money/Security Deposit shall be valid for a period till the complete conclusion of the contractual obligations or for such period as mentioned in RFP/Contract , including warranty period, whichever is later to the complete satisfaction of BUYER.

6.3. In the case of successful BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER, a clause would also be incorporated in the Article pertaining to Performance Bond in the Purchase Contract that the provisions of Sanctions for violation shall be applicable for forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.

6.4. No interest shall be payable by the BUYER to the BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER on Earnest Money/Security Deposit for the period of its currency.

7. SANCTIONS FOR VIOLATIONS

7.1. Any breach of the provisions herein contained by the BIDDER/SELLER /CONTRACTOR/SERVICE PROVIDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER shall entitle the BUYER to take all or any one of the following actions, wherever required:-

(i) To immediately call off the pre contract negotiations without assigning any reason or giving any compensation to the BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER. However, the proceedings with the other BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER(s) would continue.

(ii) To forfeit fully or partially the Earnest Money Deposit (in pre-contract stage) and/or Security Deposit/Performance Bond (after the contract is signed), as decided by the BUYER and the BUYER shall not be required to assign any reason therefor.

(iii) To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER.

(iv) To encash the advance bank guarantee and performance bond/warranty bond, if furnished by the BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER, in order to recover the payments, already made by the BUYER, along with interest.

(v) To cancel all or any other contracts with the BIDDER /SELLER/CONTRACTOR/SERVICE PROVIDER and the BIDDER/SELLER /CONTRACTOR/SERVICE PROVIDER shall be liable to pay compensation for any loss or damage to the BUYER resulting from such cancellation/rescission and the BUYER shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER.

(vi) To debar the BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER from participating in future bidding processes of the BUYER for a minimum period of five years, which may be further extended at the discretion of the BUYER.

(vii) To recover all sums paid in violation of this Pact by BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER(s) to any middlemen or agent or broker with a view to securing the contract.

(viii) In cases where irrevocable Letters of Credit have been received in respect of any contract signed by the BUYER with the BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER, the same shall not be opened.

(ix) Forfeiture of The Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.

(x) The BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the BUYER, and if he does so, the BUYER shall be entitled forthwith to rescind the contract and all other contracts with the BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER. The BIDDER/SELLER/ CONTRACTOR shall be liable to pay compensation for any loss or damage to the BUYER resulting

from such rescission and the BUYER shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER.

7.2. The BUYER will be entitled to take all or any of the actions mentioned at para 7.1 (i) to (xi) of this Pact, also in the event of commission by the BIDDER/ SELLER/CONTRACTOR/SERVICE PROVIDER or anyone employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of an offence as defined In Chapter IX of the Indian Penal code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.

7.3. The decision of the BUYER to the effect that a breach of the provisions of this pact has been committed by the BIDDER/SELLER/ CONTRACTOR shall be final and conclusive on the BIDDER/ SELLER /CONTRACTOR. However, the BIDDER/ SELLER/ CONTRACTOR/ SERVICE PROVIDER can approach the Independent External Monitor(s) appointed for the purposes of this Pact.

8. FALL CLAUSE

8.1. The BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER undertakes that it has not supplied/is not supplying similar product/systems or subsystems/services at a price lower than that offered in the present bid to any other Bank or PSU or Government Department or to any other organization/entity whether or not constituted under any law and if it is found at any stage that similar product/systems or sub systems/services was supplied by the BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER to any other Bank or PSU or Government Department or to any other organization/entity whether or not constituted under any law, at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would he refunded by the
BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER to the BUYER, if the contract has already been concluded.

9. INDEPENDENT EXTERNAL MONITORS

8.2. The BUYER has appointed two Independent External Monitors (hereinafter referred to as Monitors) for this Pact in accordance with the recommendations and guidelines issued by Central Vigilance Commission.

8.3. The task of the Monitors shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.

8.4. The Monitors shall not be subject to instructions by the representatives of the parties and perform their functions neutrally and independently.

8.5. Both the parties accept that the Monitors have the right to access all the documents relating to the project/procurement, including minutes of meetings. The Monitors shall on receipt of any complaint arising out of tendering process jointly examine such complaint, look into the records while conducting the investigation and submit their joint recommendations and views to the Management and Chief Executive of the BUYER. The MONITORS may also send their report directly to the CVO and the commission, in case of suspicion of serious irregularities.

8.6. As soon as any event or incident of violation of this Pact is noticed by Monitors, or Monitors have reason to believe, a violation of this Pact, they will so inform the Management of the BUYER.

8.7. The BIDDER(s) accepts that the Monitors have the right to access without restriction to all Project /Procurement documentation of the BUYER including that provided by the BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER. The BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER will also grant the Monitors, upon their request and demonstration of a valid interest, unrestricted and unconditional access to his documentation pertaining to the project for which the RFP/Tender is being /has been submitted by BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER. The same is applicable to Subcontractors. The Monitors shall be under contractual obligation to treat the information and documents of the BIDDER/Subcontractors with confidentiality.

8.8. The BUYER will provide to the Monitors sufficient information about all meetings among the parties related to the Project provided such meetings could have an Impact on the contractual relations between the parties. The parties may offer to the Monitors the option to participate in such meetings.

8.9. The Monitors will submit a written report to the BUYER at the earliest from the date of reference or intimation to him by the BUYER/BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER and submit proposals for correcting problematic situations.

9. FACILITATION OF INVESTIGATION

In case of any allegation of violation of any provisions of this Pact or payment of commission, the BUYER or its agencies shall be entitled to examine all the documents including the Books of Accounts of the BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER and the BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER shall provide necessary information of the relevant documents and shall extend all possible help for the purpose of such examination.

10. LAW AND PLACE OF JURISDICTION

This Pact is subject to Indian Law and the place of jurisdiction is Ballari.

11. OTHER LEGAL ACTIONS

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the any other law in force relating to any civil or criminal proceedings.

12. VALIDITY

12.1. The validity of this Integrity Pact shall be from the date of its signing and extend up to 5 years or such longer period as mentioned in RFP/Contract or the complete execution of the contract to the satisfaction of the BUYER whichever is later. In case BIDDER/SELLER/CONTRACTOR/SERVICE PROVIDER is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract.

SIGNATURE OF THE BIDDER/CONTRACTOR (WITH SEAL)

12.2. If one or several provisions of this Pact turn out to be invalid; the remainder of this Pact shall remain valid. In such case, the parties will strive to come to an agreement to their original intentions.

13. The parties hereby sign this Integrity Pact at ..... on .....

BUYER	BIDDER
Name of the Officer	CHIEF EXECUTIVE OFFICER / AUTHORISED SIGNATORY
Designation	
Name of Wing	
Karnataka Grameena Bank	
Witness	Witness
1)	1)
2)	2)

SIGNATURE OF THE BIDDER/CONTRACTOR (WITH SEAL)

ANNEXURE – 5

FORMAT OF INDEMNITY BOND
(TO BE SUBMITTED BY THE SUCCESSFUL CONTRACTOR IN STAMP PAPER)

THIS DEED OF INDEMNITY BOND is made on this _____ day of _____ month of year two thousand twenty Five (__-__-2025) By M/s ---------- duly represented by one of its partners _____ aged ___ years, son of Sri _____ , residing at _____.

Where I am the authorized partner of M/s _____), and had applied for prequalification of Bidders for **Installation Of Sign Boards at Karnataka Grameena Bank Branches/Offices/ATMs**.

Whereas My Company was shortlisted for issue of tenders and my company became successful in securing the subject work through competitive tendering and the work of_____,
has been awarded in favour of my Firm/ company by Karnataka Grameena Bank, Head Office, Post Box No 32, Sanganakal Road, Gandhinagara, Ballari, Karnataka Pin 583103.
And whereas for undertaking the furnishing work, my company has entered into contract agreement on __.__.2025.

Now this Deed Witnessed that in pursuance of the aforesaid contract agreement **dt.__-__-2025** and in consideration of Karnataka Grameena Bank having agreed to make payments on the running bills claimed by my company based on the works completed by my company in respect of Installation Of Sign Board at Karnataka Grameena Bank and referred to above, I hereby undertake to indemnify and keep harmless the Karnataka Grameena Bank & its any of its employees/executives from any damages, prosecution, other legal suits and claims arising out of any mishaps occurring at the site due to faulty work, faulty construction and for violating rules and regulations for which I shall be solely responsible.

(SRI ----------)

FOR M/S ----------

SIGNATURE OF THE BIDDER/CONTRACTOR (WITH SEAL)

ANNEXURE – 6

BANK GUARANTEE FORMAT FOR EARNEST MONEY DEPOSIT

To

The General Manager
Karnataka Grameena Bank, GA Wing,
Head Office Ballari – 583103, Karnataka

WHEREAS _____(Name of Tenderer) (hereinafter called "the Tenderer" has submitted its tender dated _____ (Date) for the execution of (Name of Contract)_____(hereinafter called "the Tender") in favour of _____hereinafter called the "Beneficiary";

KNOW ALL MEN by these presents that we, _____(name of the issuing Bank), a body corporate constituted under the _____having its Head Office at _____amongst others a branch/office at _____ (hereinafter called "the Bank" are bound unto the Beneficiary for the sum of Rs_____(Rupees_____only) for which payment well and truly to be made to the said Beneficiary, the Bank binds itself, its successors and assigns by these presents;

THE CONDITIONS of this obligation are:

(a) If the Tenderer withdraws its Tender during the period of Tender validity specified in the Tender; or

(b) If the Tenderer having been notified of the acceptance of his Tender by the Beneficiary during the period of Tender validity;

(i) fails or refuses to execute the Agreement, if required; or

(ii) fails or refuses to furnish the performance security, in accordance with clause _____ of conditions of Contract.

We undertake to pay to the Beneficiary up to the above amount upon receipt of his first written demand without the Beneficiary having to substantiate his demand, provided that in his demand the Beneficiary will note that the amount claimed by him is due to him owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

Notwithstanding anything contained herein

i) Our liability under this Bank Guarantee shall not exceed Rs._____ (Rupees _____only) ii) This Bank Guarantee is valid up to _____ and

iii) We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before _____ (mention period of guarantee as found under clause (ii) above plus claim period)

Dated _____day of _____2025.

(SIGNATURE & SEAL OF THE BANK)

SIGNATURE OF THE BIDDER/CONTRACTOR (WITH SEAL)

ANNEXURE – 7

BANK GUARANTEE FORMAT FOR SECURITY DEPOSIT

Guarantee No……..

Amount of Guarantee Rs……..

Guarantee cover from Dated : ……

To Dated: ……

Last Date for Lodgment of claim: ……..

To:
The General Manager
Karnataka Grameena Bank, GA Wing
Head Office,
Ballari – 583103, Karnataka

In consideration of …… (hereinafter called "Beneficiary") having agreed to exempt …… ……. Ltd., having its Registered Office situated at …… (hereinafter called the "the obligator(s)") from the demand of Security Deposit of Rs…… (Rupees …….. only) under the terms and conditions of an agreement dated ……. (hereinafter called the "said Agreement") for the due fulfillment by the said obligator of the terms and conditions contained in the said agreement, on production of the Bank Guarantee for Rs……. (Rupees …… only), at the request of the obligator Karnataka Grameena Bank, A Scheduled Regional Rural bank established by Government of India, under provisions of RRBs Act 1976, having its Head Office at # 32, Sanganakal Road, Gandhi Nagar, Ballari-583103 (hereinafter referred to as "the Bank") has agreed to give following guarantee in favour of the beneficiary for an amount not exceeding Rs…….. (Rupees …….. only) against any loss or damage caused to or suffered or would be caused to or suffered by reason of any breach by the said Obligator(s) of any of the terms and conditions contained in the said agreement.

1. We, the Bank to hereby undertake to pay the amount payable under this guarantee without any demur merely on a demand from the beneficiary stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by reason or any breach of the terms and conditions contained in the said agreement or by reason of the obligator's failure to perform the said agreement. Any such demand in writing made on the Bank shall be conclusive as regards the amount due and payable by the Bank under the guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs……..

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2. We, the Bank further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the beneficiary under or by virtue of the said agreement have been fully paid and its claims satisfied or till the beneficiary certifies that the terms and conditions of the said agreement have been fully discharged this guarantee. Unless a demand for claim under this guarantee is made on us in writing on or before …… we shall be discharged from all liabilities under this guarantee thereafter.

3. We, the Bank further agree that the beneficiary shall have the fullest liberty, without consent and without effecting in any manner or obligations hereunder, to extend time of performance the said obligator(s) from time to time or to postpone for any time any of the powers exercisable by the beneficiary against the said obligator(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved of our liability by reason of any extension being granted to the said obligator(s) for any forbearance, act or omission on the part of the beneficiary or any indulgence by the beneficiary to the said obligator(s) or by any such matter or thing whatsoever which under the law relating to sureties would not for this provision have effect of so relieving us.

4. We, the Bank lastly undertake not to revoke this guarantee during its currency except with the previous consent of the beneficiary in writing.
5. Notwithstanding anything contained herein:

    i. Our liability under this Bank Guarantee shall not exceed Rs. …… (Rupees ……..…… only)

    ii. This Bank Guarantee is valid upto …….. and

    iii. We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before ……. (mention period of the guarantee as found under clause (ii) above plus claim period)

PLACE:

DATE : SIGNATURE

ANNEXURE – 8

UNDERTAKING LETTER IN YOUR LETTER HEAD WITH TECHNICAL BID

To
The General Manager
Karnataka Grameena Bank, GA Wing
Head Office,
Ballari – 583103, Karnataka

SUBJECT: RFP_____Dated:

Dear Sir,

This has reference to your above RFP published in your banks website.

We hereby state that we M/s_____have submitted the above offer documents duly filling at the appropriate places without making any alterations , corrections , omissions in the offer issued by the bank or downloaded from the web site.

Signature & Name of the Bidder with seal

ANNEXURE – 9

(DECLARATION TO BE SUBMITTED ON LETTER HEAD OF THE BIDDER)

Ref: _____

I / We hereby declare that I / We have not been banned or blacklisted or debarred by any Government , Quasi Government Agencies, Public Sector Undertakings or Private Companies anywhere, anytime.

Should it be observed anytime during currency of the bidding process or during execution of the work that I / We have been banned, blacklisted or debarred by any of the above Agencies, then I / We agree for termination of the contract forthwith and also agree for forfeiture of our Earnest Money Deposit and Security cum Performance Deposit, if any, by Karnataka Grameena Bank, without any recourse.

Dated:

Signature & Name of the Bidder with seal

ANNEXURE – 10

LOGO

SIGN BOARD DESIGN

- **The above image is only illustrative, the contents of the fascia(fonts, font size, bilingual/trilingual etc.) may change & final design with high definition logo file will be given to Vendors after finalization of the tender.**

SIGNATURE OF THE BIDDER/CONTRACTOR (WITH SEAL)

ANNEXURE - 11

SCHEDULE OF QUANTITIES FOR PRICE BID

PART A:

SL NO	Particulars	Size (Length X Height) in Feet	Quantity (Unit)	Rate (Per Unit)	Total Amount in ₹ (INR) (Excluding GST)
1	Supply of New Front-Lit (without backlight/non-glow) SIGN Board with computer cut vinyl sticker of brand colors pasted on frontlit flexible substrate with specifications mentioned in the Technical specification section of the Tender document.	1a) 12 x 4 FEET	1009		
		1b) 8 x 3 FEET	153		
		1c) 6 x 3 FEET	4		
2	Supply of New Glow Sign Board (Back Lit) along with LED tube lighting (Philips/Samsung or equivalant Brand subject to approval from the Bank) arrangement with computer cut vinyl sticker of brand colors pasted on backlit flexible substrate with specifications mentioned in the Technical specification section of the Tender document Including complete electrical wiring.	2a) 12 x 4 FEET	561		
		2b) 8 x 3 FEET	219		
		2c) 6 x 3 FEET	1		
		2d) 16 x 4 FEET	35		
3	Bank logo (computer cut for the logo shape) for glass door printed on white vinyl with adhesive including fixing charges (for pasting on glass doors/glass partitions etc after removing old stickers, if any).	1 X 1 Feet	4000		
4	Supply and installation of Digital timer with L&T/Havells or other specific make of reputed brands as approved by the Bank with one year warranty. This includes supply, installation and wiring.	NA	816		
		A. GRAND TOTAL FOR SUPPLY & INSTALLATION =			
5	**B. Buyback rates for old sign boards irrespective of the condition of the board (refer Clause 36 of General Conditions of Tender)**	**Irrespective of Size**	**2000**		-
		B. TOTAL QUOTED FOR BUYBACK OF SIGN BOARDS =			
		C. TOTAL BID AMOUNT (NETTING OFF BUYBACK) (C=A-B) = (Considered for finalizing L1 bid)			(Excl. of GST)
	C. Total Bid Amount in words (Rupees				

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PART B: **Additional work- Quote for wall painting work & supply of arrow sign boards including fabrication & civil work**				
SL NO	**Particulars**	**Approximate quantity**	**Rate per**	**Total Amount in ₹ (INR) (Excluding GST) per Item/Sq.Ft.**
6	Supply of new MS sheet Direction/way/arrow double side sign board (with pole installation) Specification: Board size 4X2 feet with 1" ms hollow pipe square frame with 18 guage MS sheet with at least 1 coat primer and 1 coat enamel painting, digital vinyl print with radium stickering with 8 feet of 2" iron pipe (To be fixed at least 1.5 feet inside the ground with concrete).	Approximate Number - 500	**Unit**	**(Rate Per Unit)**
7	Repainting Logo & content on walls (Includes primer and 1 coat background paint to cover the existing painting for Name board/Timings board etc at Branches)	Approximately 40000 Sq. Ft.	**Sq. Ft.**	**(Rate Per Sq.Ft.)**

*All prices quoted above are exclusive of GST and inclusive of transportation & Board/pole/crane/other fixing charges.

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